

Report



Licensing Sub Committee Report

Part 1

Date: 24 May 2018

Subject Full Review Following Summary Review Application
The Courtyard, 46-50 Cambrian Road, Newport, NP20 4AB
Premises Licence Number 14/00200/LAPV

Purpose The consideration and decision in respect of a review application under Licensing Act 2003.

Author Alastair Dearling (Licensing Manager)

Ward Stow Hill

Summary An application for the summary review regarding the above named premises licence was made by Gwent Police on 2nd May 2018 on the basis that the premises is associated with serious crime or disorder. The Licensing Sub-Committee is required to carry out a review of the premises licence within 28 days of that application.

Proposal To make a decision on the application as detailed within this report.

Action by Head of Law and Regulation

Timetable Statutory Consultation Period

Signed

Application

1. An application was submitted on the 2nd May 2018 on behalf of the Chief Officer of Gwent Police for a summary review of a premises licence under Section 53A of the Licensing Act 2003 for the Courtyard, 46-50 Cambrian Road, Newport, NP20 4AB, premises licence number 14/00200/LAPV. This followed a serious outbreak of disorder outside the Courtyard Nightclub at approximately 05:30 hours on Sunday 29th April 2018, what resulted in two persons suffering life changing injuries caused by a vehicle deliberately driven into the crowd of persons.

The review was brought by Gwent Police

As it was the opinion the premises was/are associated with serious crime & disorder.

2. The application for review, together with a certificate signed by Superintendent Roberts to the effect that the Police believe that the premise was associated with serious crime and disorder was received by the Licensing Authority on the 2nd May 2018.
 - A copy of the expedited review application and copy of the certificate is attached as **Appendix A** of this report. (Any further evidence or information provided after the publication of this report by Gwent Police will be further attached to Appendix A)
3. The applicant sought the reduction of hours for the sale by retail of alcohol to be varied to:

Monday to Friday 8:00hrs till 03:00hrs

Saturday 8:00hrs till 03:00hrs

Sunday 8:00hrs till 03:00hrs

Bank Holiday Mondays 8:00hrs till 04:00hrs

& entry/exit to the Courtyard (inc Blind Tiger) can only be via the front and back door of the named premises and not through any attached buildings.

4. At 14:30hrs 3rd May 2018, the summary review application was heard and determined at a Licensing Committee hearing. A copy of the decision is attached to this report in **Appendix B**.

In summary the Licensing Committee determined to reduce the hours for the sale by retail of alcohol in line with Gwent Police application but amended the proposed condition, replacing it with the following condition:

As an additional condition upon the licence, no alcohol is to pass through the doorways marked in red on the attached plan after the terminal hours when the sale by retail of alcohol ceases.

5. On the 4th May 2018 NP Clubs the Licence Holder of the premises Licence submitted representation against the interim steps put in place by the Licensing Sub Committee on the 3rd May 2018.
6. A meeting to consider the representation was held on 8th May 2018 and the Licensing Committee determined to revise the decision made on the 3rd May 2018. A copy of the decision is attached as **Appendix C**.

In Summary the Licensing Committee gave careful consideration to the evidence put before it and considered it to be proportionate to allow the hours requested by the Premises Licence Holder for the sale by retail of alcohol to take place between the hours of:

Monday to Friday inclusive 0800-0330

Saturday 0800-0430

Sunday 0800-0330

Also, and as offered, a condition is to be attached that no less than six additional door staff be present on the rear and front entrances to the premises on Friday and Saturday with no less than five door staff present on the rear and front entrances at the Cambrian Road entrance on Saturday. In addition, and as offered, a full risk assessment to be undertaken in respect of door staff at the premises and that risk assessment was to be made available to the Licensing Authority by Friday 11 May 2018. A Copy of this risk assessment can be found in **Appendix G**, This was approved on the 11th May by the Licensing Manager.

Representations

7. The Licensing Authority invited representation from responsible authority and other persons to be submitted before Midnight on the 14th May 2018. The Licensing Authority Received one representation supporting Gwent Police review by the Aneurin Bevan University Health Board, a copy of the representation can be found in **Appendix D**.

Representations and evidence from the Premises Licence Holder in light of making representation can be found in **Appendix G**. (Any further evidence or information provided after the publication of this report by Premises Licence Holder will be further attached to **Appendix G**)

Current Licence

8. A copy of the Current Licence and conditions can be found in **Appendix E** of this report. The current Licence is held by NP Clubs Ltd with the current Designated Premises Supervisor (DPS) being a Mr Iftekhar Harris

Sale by retail of Alcohol

- Monday to Friday inclusive 08:00 - 04:00
- Saturday 08:00 - 05:00
- Sunday 08:00 - 04:00
- Sunday prior to a Bank Holiday 08:00 - 05:00
- Bank Holiday Mondays 08:00 - 05:00
- Christmas Eve 08:00 - 05:00
- Boxing Day 08:00 - 05:00
- New Year's Eve 08:00 - 08:00

Performance of Live Music, Playing of Recorded Music, Live or Recorded Music, or similar. Performance of Dance, Exhibition of a Film.

- Monday to Friday inclusive 08:00 - 04:30
- Saturday 08:00 - 05:30
- Sunday 08:00 - 04:30
- Sunday prior to a Bank Holiday 08:00 - 05:30
- Bank Holiday Mondays 08:00 - 05:30
- Christmas Eve 08:00 - 05:30
- Boxing Day 08:00 - 05:30
- New Year's Eve 08:00 - 08:00

Late Night Refreshment

- Monday to Friday inclusive 23:00 - 04:30
- Saturday 23:00 - 05:30
- Sunday 23:00 - 04:30
- Sunday prior to a Bank Holiday 23:00 - 05:30
- Bank Holiday Mondays 23:00 - 05:30
- Christmas Eve 23:00 - 05:30
- Boxing Day 23:00 - 05:30
- New Year's Eve 23:00 - 05:00

Background History

9. The premises is located on Cambrian Road, Newport, alongside a number of other licenced premises, a map and pictures of the location of the premises can be found in **Appendix F** of the report. Also within **Appendix F** is a basic map of other licenced premises in the city centre open past 1:59am, this map was briefly discussed at the last Licensing Committee on the 8th May 2018.
10. The premise was previously a Newport City Council benefit / tax office, the premise was converted by Mr Haris to a licenced premises and the premises licence was granted to NP Clubs Ltd back on the 4th December 2013. The application was objected to by Gwent Police and the Licensing Authority acting as a Responsible Authority, though through mediation the applicant revised the premises operating schedule to include further conditions recommended by the Licensing Authority & Gwent Police, as such representation was withdrawn from the responsible authorities. No objections where made on the grounds of Licensing Activities hours despite the premises falling within Newport City Council Communitive Impact Area.
11. The Premises Licence was also varied on the 25.2.2014 the variation related to the variation of the premises plan to encompasses 48-50 Cambrian Road (common known as Blind Tiger/Karma Lounge) into the Premises Licence. The variation also requested an increase in licensing hours for Saturday. Allowing for the sale of Alcohol on Saturday to be extended from 4:30 till 5:00am, no representation where made against the variation application by either a Responsible Authority or other persons.
12. The Premises was last fully inspected by the Licensing Authority on the 12th September 2017 the premise was visited as part of the Licensing Authority risk rating licensing inspection and full compliance of the licence was found at the time of the inspection. A further night time visit was also made to the premises on the 13th October 2017, once again no outstanding issues where found by the Licensing Authority.
13. The Premises also held a number of Temporary Events (TENs) extending Licensing Activity's on the premise till 6:00am. No objections have been raised by Gwent Police or Newport City Council Pollution Team (Noise) The Following TENs have been approved since March 2017.

1	26/3/2017	26/3/2017	5-6am
2	14/4/2017	17/4/2017	4-6am
3	30/4/2017	01/05/2017	5-6am
4	26/5/2017	29/5/2017	4-6am
5	28/8/2017	28/8/2017	4-6am
6	16/12/2017	16/12/2017	4-5am
7	22/12/2017	23/12/2017	4-6am
8	27/12/2017	27/12/2017	5-6am
9	30/12/2017	31/12/2017	5-6am

10	25/3/2018	25/3/2018	5-6am
11	31/3/2018	02/04/2018	4-6am
12	05/05/2018	07/05/2018	4-6am
13	20/05/2018	20/05/2018	5-6am
14	26/05/2018	28/05/2018	4-6am
15	15/07/2018	15/07/2018	5-6am
16	25/08/2018	27/08/2018	4-6am

- No Licensing reviews or formal mediation has taken place regarding the Courtyard Premises Licence.

Legal Considerations, Guidance, Policy Consideration.

14. The decision must be taken following consideration of the representations received with a view to promoting the licensing objectives which are:

- Prevention of crime and disorder
- Public Safety
- Prevention of Public Nuisance
- Protection of Children from Harm

In each case the Sub-Committee may make the following determination

- 1 - To modify the conditions of the Premises licence
- 2 - To exclude a licensable activity from the scope of the premises licence
- 3 - To remove the designated premises supervisor from the licence
- 4 - To suspend the premises license for a period not exceeding 3 months
- 5 - To revoke the premises licence
- 6 - Take No Action in respect of the Premises Licence.

Guidance

15. Home Office Revised Guidance issued under section 182 of the Licensing Act 2003 (April 2018) Section 11 "The review process" & Section 12 "Summary Reviews"

16. Relevant extracts of the Statement of Newport City Council Licensing Policy as regards this application include:

Paragraph 33.1

The Licensing Authority can only review a licence where it is alleged by a "responsible authority", or other person that the licensing objectives are being breached. Responsible authorities will aim to give licence holders early warning of any concerns identified at the premises. Only Responsible Authorities or other local persons (e.g. local residents, local organisations and councillors) can apply for the review of a licence. At any subsequent hearing, the Sub-Committee will consider evidence and make a determination. It views particularly seriously applications for the review of any premises licence which involves the:

- use of licensed premises for the sale and distribution of controlled drugs and the laundering of the proceeds of drugs crimes;
- use of licensed premises for the sale and distribution of illegal firearms;
- evasion of copyright in respect of pirated films and music;
- underage purchase and consumption of alcohol;

- use of licensed premises for prostitution or the sale of unlawful pornography;
- use of licensed premises for unlawful gaming;
- use of licensed premises as a base for organised criminal activity;
- use of licensed premises for the organisation of racist, homophobic or sexual abuse or attacks;
- use of licensed premises for the sale of smuggled tobacco or goods;
- use of licensed premises for the storage or sale of stolen goods;
- the police being frequently called to attend to incidents of disorder;
- prolonged and/or repeated instances of public nuisance;
- serious risk to public safety have been identified and the management is unable or unwilling to correct;
- serious risk to children.

33.2 The Licensing Sub-Committee will consider all evidence provided at the hearing and apply appropriate weight to that evidence when making its decision. It will consider all sanctions at its disposal by virtue of the Act and guidance, including taking no action, if appropriate. In cases where a licensing objective is seriously undermined, the revocation of the licence, even in the first instance, will be considered where appropriate to ensure the licensing objectives are promoted.

17. Issues for discussion

- The review application and supporting witness evidence.
- The response by the holder of the Premises Licence to the application.
- Any other evidence or matters presented by all parties and any mitigating circumstances.
- Any action that the committee consider necessary to ensure the promotion of the four licensing objectives.

Appendix A

Gwent Police Application for the Summary review of a premises licence under section 53A of the Licensing Act 2003 Courtyard, 46 Cambrian Road, Newport, NP20 4AB. Licence Number: 14/00200/LAPV alongside copy of the certificate.

ANNEX B

Heddlu Gwent Police
Newport Central Police Station
1-3 Cardiff Road, Newport
NP20 2EHJ

CERTIFICATE UNDER SECTION 53A(1)(b) OF THE LICENSING ACT 2003

I hereby certify that in my opinion the premises described below are associated with serious crime / serious disorder / both serious crime and serious disorder¹.

*Premises*²:

The Courtyard (including the interconnected Blind Tiger venue)
46 Cambrian Road
Newport
NP20 4AB

Premises licence number (if known): 14/00200/LAPV

Name of premises supervisor (if known): Iftekhar Haris

I am a Superintendent³ in the Gwent police force.

I am giving this certificate because I am of the opinion that other procedures under the Licensing Act are inappropriate in this case, because⁴:

Two persons have suffered life changing injuries as a result of a serious outbreak of disorder directly outside the Courtyard Club at approximately 05:30 hours on Sunday 29th April. At this time, CCTV evidence shows a large group of approximately ninety people loitering around in the street having just left the premises. A large fight broke out between a number of young men and this very quickly escalated into an extreme level of violence where a vehicle was deliberately and repeatedly driven into the crowd of persons involved in the fight. The vehicle also ran over a number of innocent bystanders and two young females have received serious injuries as a result. Gwent Police have

¹ Delete as applicable.

² Include business name and address and any other relevant identifying details.

³ Insert rank of officer giving the certificate, which must be superintendent or above.

⁴ Give a brief description of why other procedures such as a standard review process are thought to be inappropriate, e.g. the degree of seriousness of the crime and/or disorder, the past history of compliance in relation to the premises concerned.


commenced a major investigation and four people have been arrested for offences including attempted murder and assisting an offender in connection with this incident. The level of violence used in this incident is nothing short of shocking and this has been reported widely in the national news headlines and on social media. My officers will provide evidence that the vast majority of revellers left in the city centre after 03:00 hours gravitate towards the Courtyard and that there is a history of alcohol fuelled violence at this venue all through the night and often until well after 05:00 hours.

A brief review of previous incidents shows that my officers have dealt with at least forty-seven incidents which can be directly linked to this premises in the last six months. Typically, these include assaults, theft and public order offences. I am also advised that thirty-five admissions to the Accident and Emergency Department at the Royal Gwent Hospital can be directly attributed to incidents at this premises.

My basic duty is to protect life, to prevent and detect crime and to keep the Queen's peace. In reviewing the incident in the early hours of 29th April and having had sight of the history of incidents during the last six months, I am of the opinion that this premises is associated with serious incidents of crime and disorder. I therefore respectfully submit that it is necessary for the licensing authority to carry out a prompt review of the licensing conditions under Section 53 of the Licensing Act 2003.

A summary review under Section 53 is necessary so that consideration can be given to temporary measures being put in place to reduce the risk of further harm whilst the case for the full review is prepared. I believe that a restriction on the current extended licensing hours would be proportionate at this stage.

I have considered use of alternative procedures to issue a Closure Notice and then seek a Closure Order from the Magistrates Court under the Anti-Social Behaviour, Crime and Policing Act 2014. However, this legislation is designed to address a different scenario where there is an immediate need to close a premise to prevent crime or disorder in relation to a specific, anticipated event and for a specified period of time. An example would be where intelligence was received that football fans intended to instigate acts of violence against rival fans at a specific venue on a specific date. I consider that a Closure Order would have a disproportionate impact on the licensee at this stage and would not result in the longer term outcomes which a review under the Licensing Act would achieve.

.....
(Signed)  Supt
(Date) 01/05/2018

ANNEX E

FORM FOR APPLYING FOR A SUMMARY LICENCE REVIEW

[insert name and address of relevant licensing authority and its reference number (optional)]

Application for the review of a premises licence under section 53A of the Licensing Act 2003 (premises associated with serious crime or disorder)

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing the form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

I PC 257 Andrew LEWIS [on behalf of] the chief officer of police for the East Gwent Local Policing Area apply for the review of a premises licence under section 53A of the Licensing Act 2003.

1. Premises details:

Postal address of premises, or if none or not known, ordnance survey map reference or description:

The Courtyard (Inc Blind Tiger)
48 – 50 Cambrian Road

Post town: Newport

Post code (if known): NP20 4AB

2. Premises licence details:

Name of premises licence holder (if known): NP Clubs Ltd

Number of premises licence holder (if known): 14/00200/LAPV

3. Certificate under section 53A(1)(b) of the Licensing Act 2003 [Please read guidance note 1]:

I confirm that a certificate has been given by a senior member of the police force for the police area above that in his opinion the above premises are associated with serious crime or disorder or both, and the certificate accompanies this application.

(Please tick the box to confirm)



4. Details of association of the above premises with serious crime, serious disorder or both:
[Please read guidance note 2]

Gwent Police are requesting a review of the licensed premises known as The Courtyard (inc Blind Tiger) following an incident of serious disorder which has occurred outside the premises at approximately 5.30am on Sunday 29th April 2018 and the Premises License holders failure to uphold the licencing objective to Prevent Crime and Disorder. There is CCTV footage available of this incident.

At the time of the incident there were approximately 100 persons who had all exited the premises and were in the street. A fight has occurred between two persons, one of whom has exited the Courtyard minutes earlier. A motorist who was on Cambrian Road then became involved in the incident which has caused it to escalate dramatically and numerous other persons to become involved. As a result of this vehicle becoming involved innocent persons have received numerous serious injuries.

From the initial enquires that were made with the injured parties and witnesses the vast majority of them were in officers opinions extremely drunk.

Gwent Police will say that between October 2017 and April 2018 they have dealt with 47 incidents which can be associated to The Courtyard. These include allegations of assault, theft and, Public Order Offences.

Of these 47 incidents 27 of them have occurred after 3am, which includes 15 incidents which have occurred after 4am. (Appendix 1)

Gwent Police will also provide evidence that during the calendar year of 2017- 18 that they dealt with 284 incidents on Friday/ Saturday/ Sunday on Cambrian Road over this period. Of these 284 incidents just over a third of them (101) were dealt with between the hours of 3am to 6am. (Appendix 2)

Appendix 3 – 9 is a breakdown by month showing that Gwent Police consistently have to deal with the majority of incidents on Cambrian Road after 3am.

Appendix 10 shows the total incidents of violent crime and Public Order offences which Gwent Police have dealt with on Cambrian Road for the financial year 2017 – 18

Appendix 11 shows that the over half of these violent crimes and Public Order incidents which Gwent Police dealt with for the financial year of 2017 – 18 occurred on a Friday, Saturday, Sunday.

Gwent Police will also give evidence which has been has been provided by the Aneurin Bevan Health Board which shows that in the 2017 calendar year 35 persons presented themselves at hospital with injuries which they stated upon arrival at hospital had occurred in The Courtyard.

It is the opinion of Gwent Police that the disorder that can be attributed to the Courtyard (inc Blind Tiger) and the disorder that can be attributed to Cambrian Road, Newport is at the levels that it is due to the intoxication of persons present.

In order to reduce the number of incidents of disorder and violence which are dealt with by Gwent Police due to the hours that The Courtyard (inc Blind Tiger) is currently licensed to operate, Gwent Police request the following;

That the times for the sale by retail of alcohol be varied to:

- Monday to Friday inclusive 08:00 – 03:00
 - Saturday 08:00 – 03:00
 - Sunday 08:00 - 03:00
 - Sunday prior to a Bank Holiday 08:00 – 04:00
 - Bank Holiday Mondays 08:00 – 04:00
 - Christmas Eve 08:00 – 04:00
 - Boxing Day 08:00 – 04:00
-

- New Year's Eve 08:00 – 04:00
- Entry/ exit to The Courtyard (inc Blind Tiger) can only be via the front and back door of the named premises and not through any attached buildings.

Sharon Lewis PC257

Signature of applicant:

Date: 02/05/2018

Capacity: Licensing Officer

Contact details for matters concerning this application:

Address: Newport Central Police Station
1 – 3 Cardiff Road,
Newport

Telephone number(s): 01633 245229

Email: eastpolicensing@gwent.pnn.police.uk

Notes for guidance:

1. A certificate of the kind mentioned in the form must accompany the application in order for it to be valid under the terms of the Licensing Act 2003.

The certificate must explicitly state the senior officer's opinion that the premises in question are associated with serious crime, serious disorder or both.

Serious crime is defined by reference to section 81 of the Regulation of Investigatory Powers Act 2000. In summary, it means:

- conduct that amounts to one or more criminal offences for which a person who has attained the age of eighteen and has no previous convictions could reasonably be expected to be sentenced to imprisonment for a term of three years or more; or

- conduct that amounts to one or more criminal offences and involves the use of violence, results in substantial financial gain or is conduct by a large number of persons in pursuit of a common purpose.

Serious disorder is not defined in legislation, and so bears its ordinary English meaning.

2. Briefly describe the circumstances giving rise to the opinion that the above premises are associated with serious crime, serious disorder, or both

File classification: OFFICIAL-SENSITIVE

ORIS LOGS RECORDED ON COURTYARD

Appendix 1

LICENSED PREMISES	DATE	URN No	TIME	DESCRIPTION OF INCIDENT
Courtyard	29/04/18	0309		Caller reporting that he was assaulted by 5 or 6 males inside the premises at around 2am. He did not know offenders. Staed he was stamped on, kicked to the ribs, got a lump on back of his head and a fractured shoulder. 1800149967
Courtyard	29/04/18	0110	05:32	Serious incident outside premises involving a vehicle and persons. Incident involved persons who had been inside the premises
Courtyard	29/04/18	0085	03:30	Report of a fight on Cambrian Rd. Male located wwith a bloody nose, stated he had been set upon in Courtyard by unknown persons, would not make a complaint 1800149488
Courtyard	27/04/18	0456	18:22	Male alleging that he had been manhandled by staff. Staff spoken to , male had caused a disturbance inside the premises had then left. No further contact from caller
Courtyard	22/04/18	0102	04:17	Male arrested for D & D, he was one of three ejected from the premises.
Courtyard	02/04/18	0086	04:36	Male arrested on suspicion of theft of bag and contents whilst in the pub. ID'd by staff
Courtyard	01/04/18	0112	04:11	Male arrested for D & D after being ejected from the premises for causing problems inside
Courtyard	30/03/18	0044	02:56	Male alleging that he had been punched to the face by door staff and ejected from the premises. No complaint NICHE 1800110316
Courtyard	29/03/18	0044	03:33	Male arrested for racially abusing door staff after being refused entry into the premises NICHE 1800108994
Courtyard	19/03/18	0426		Caller reporting that she was assaulted inside the premises on 17 th . NICHE 1800097031
Courtyard	18/03/18	0145	11:01	Male alleging that he was assaulted by a doorman after being removed from the premises after causing problems inside. NICHE 1800095452
Courtyard	14/03/18	0041	03:05	Call from staff, female had smashed window at premise and with door staff. Arrangements made when police arrived for female to pay money for smashing window. 1800089777.
Courtyard	07/03/18	0343		Caller reporting that she was assaulted by an unknown female whilst inside the club on 4/3. NICHE 1800081452

RESTRICTED

File classification: OFFICIAL-SENSITIVE

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ORIS LOGS RECORDED ON COURTYARD

Courtyard	05/03/18	0321	15:52	Caller reporting that on early hours of 04/03/18 he was drinking in the Courtyard. At back door he was punched in the face then bottled from behind. Had head glued, possible linked to log 42 05/03/18. Door staff intervened and helped him. 1800079005.
Courtyard	03/03/18	0051	04:09	Caller reporting that doorman had assaulted him. Doorman pushed the caller when he tried to get in, caller tried to get in again and doorman hit him.
Courtyard	17/02/18	0036	01:28	Officers followed a male out of the Courtyard who was hassling his partner. Male then assaulted officers and was PAVAd, he was also using homophobic abuse. 1800059517.
Courtyard	11/02/18	0096	03:13	Male alleging that he had been assaulted after he had been ejected from the premises for causing problems inside
Courtyard	11/02/18	0092	03:06	Male hit on the head by a bottle. No update on NICHE 1800051733
Courtyard	11/02/18	0057	01:48	Male was ejected from the Courtyard, he then continued to be aggressive outside and punched a window at the Greyhound causing it to smash NICHE 1800051696
Courtyard	10/02/18	0546	23:54	Male arrested for D & D after being refused entry to premises and being abusive to door staff NICHE 1800051510
Courtyard	04/02/18	0106	03:46	Doorstaff requested police assistance. Following searching a male they found a folding pocket knife. Less than 3" in length. Male handed over knife to police for destruction.
Courtyard	04/02/18	0083	02:30	Male arrested fro D & D after being ejected from the premises
Courtyard	28/01/18	0240	04:36	Male reporting having been assaulted in location, stitches to top lip, ongoing 1800034006.
Courtyard	28/01/18	0115	05:38	One arrested for drunk and disorderly, after being ejected from premise. 1800033660.
Courtyard	27/01/18	0092 0093	04:54 04:55	Caller reporting 8 people fighting at location, bouncers are getting involved, one male knocked out – persons made off and detained however no parties would confirm any offences. CCTV confirmed fight but no specifics. Further call of 30 people fighting at location, closed as duplicate.
Courtyard	27/01/18	0076	03:08	Caller reporting that he tried to get into the premises and bouncer swiped him off his feet, into the railings breaking his finger. 1800032398.
Courtyard	21/01/18	0389		Caller reporting that she was headbutted whilst in the premises on 20/1. NICHE 1800026130
Courtyard	21/01/18	0114	05:03	Male who suffers with epilepsy came out of the premises very drunk, he fell, hit his head and started fitting. Ambulance requested

RESTRICTED

File classification: OFFICIAL-SENSITIVE

File classification: OFFICIAL-SENSITIVE

ORIS LOGS RECORDED ON COURTYARD

Courtyard	05/03/18	0321	15:52	Caller reporting that on early hours of 04/03/18 he was drinking in the Courtyard. At back door he was punched in the face then bottled from behind. Had head glued, possible linked to log 42 05/03/18. Door staff intervened and helped him. 1800079005.
Courtyard	03/03/18	0051	04:09	Caller reporting that doorman had assaulted him. Doorman pushed the caller when he tried to get in, caller tried to get in again and doorman hit him.
Courtyard	17/02/18	0036	01:28	Officers followed a male out of the Courtyard who was hassling his partner. Male then assaulted officers and was PAVAd, he was also using homophobic abuse. 1800059517.
Courtyard	11/02/18	0096	02:13	Male alleging that he had been assaulted after he had been ejected from the premises for causing problems inside
Courtyard	11/02/18	0092	03:06	Male hit on the head by a bottle. No update on NICHE 1800051733
Courtyard	11/02/18	0057	01:48	Male was ejected from the Courtyard, he then continued to be aggressive outside and punched a window at the Greyhound causing it to smash NICHE 1800051696
Courtyard	10/02/18	0546	23:54	Male arrested for D & D after being refused entry to premises and being abusive to door staff NICHE 1800051510
Courtyard	04/02/18	0106	03:46	Doorstaff requested police assistance. Following searching a male they found a folding pocket knife. Less than 3" in length. Male handed over knife to police for destruction.
Courtyard	04/02/18	0083	02:30	Male arrested fro D & D after being ejected from the premises
Courtyard	28/01/18	0240	04:36	Male reporting having been assaulted in location, stitches to top lip, ongoing 1800034006.
Courtyard	28/01/18	0115	05:38	One arrested for drunk and disorderly, after being ejected from premise. 1800033660.
Courtyard	27/01/18	0092 0093	04:34 04:55	Caller reporting 8 people fighting at location, bouncers are getting involved, one male knocked out – persons made off and detained however no parties would confirm any offences. CCTV confirmed fight but no specifics. Further call of 30 people fighting at location, closed as duplicate.
Courtyard	27/01/18	0076	03:08	Caller reporting that he tried to get into the premises and bouncer swiped him off his feet, into the railings breaking his finger. 1800032398.
Courtyard	21/01/18	0389		Caller reporting that she was headbutted whilst in the premises on 20/1. NICHE 1800026130
Courtyard	21/01/18	0114	05:02	Male who suffers with epilepsy came out of the premises very drunk, he fell, hit his head and started fitting. Ambulance requested

RESTRICTED

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ORIS LOGS RECORDED ON COURTYARD

Courtyard	20/01/18	0064	03:23	Male arrested fro assaulting a doorman after he was ejected from the club. Denied assault saying that he acted in self defence. Custody Sgt NFA'd DP stating te CCTV showed doorstaff acting in an unproffesional manner. NICHE 1800023580
Courtyard	19/01/18	0353	18:10	Caller reporting that his girlfriend has been attacked in the pub. No update on NICHE 1800023109
Courtyard	06/01/18	0047	03:45	Male arrested at the premises for public order after doorstaff reported having problems with a person who had thrown a glass at them and then attempted to cause damage.
Courtyard	01/01/18		06:00	Male arrested for D & D after being ejected from the premises NICHE 18*454
Courtyard	27/12/17	0134	05:48	Report of 18 year old female having been sexually assaulted on dancefloor at location, male has continued to touch her, has then become aggressive. Male known, enqs ongoing. JIVA interview being arranged. 1700502702.
Courtyard	27/12/17	0131	05:30	CCTV called in large amount of people fighting at premise, calmed down and then started again. Officers attended, large volume of people at location, requesting more units.
Courtyard	24/12/17	0088	05:37	Male reported for Sec 5 due to his behaviour upon leaving the premises
Courtyard	17/12/17	0064	01:46	Male states that he has been assaulted by one of the bouncers but did not have details of exactly who – he has gone away to consider what course of action to take – witness available, 1700490867.
Courtyard	17/12/17	0109	03:43	Officers requesting van, persons kicked out of Courtyard for fighting and continued down the street – 3 arrested. 1700490977.
Courtyard	16/12/17	0576	21:51	Report of a male collapsed on Cambrian Road – had been in the Courtyard and had overdosed on cocaine, walked out and collapsed – taken to RGH and family informed. 1700490844.
Courtyard	10/12/17	0047	01:04	Female arrested for D & D after causing problems outside premises
Courtyard	07/12/17	0036	04:19	Male arrested for assaulting doorman NICHE 170047853
Courtyard	07/12/17	0028	03:19	Male arrested for public order outside premises
Courtyard	07/12/17	0027	03:05	Fighting outside premises, no complaints
Courtyard	27/11/17	0386	17:13	Report from male that he was assaulted in the location when out in town at around 3am on 26 th .

RESTRICTED

File classification: OFFICIAL-SENSITIVE

File classification: OFFICIAL-SENSITIVE

ORIS LOGS RECORDED ON COURTYARD

Courtyard	18/11/17	0084	04:42	Male stated that he was punched to the face whilst in the toilets of the premises occurred stb 3 – 4am
Courtyard	18/11/17	0055	02:41	2 males removed from the premises after fighting inside, both were highly intoxicated, advised by officers to leave city centre
Courtyard	16/10/17	0549	20:37	Caller stating that he believes he was assaulted by a doorman at around 3am on 14/10. NICHE 1700403377
Courtyard/ Greyhound	07/10/17	0569	23:53	Male arrested for D & D after being refused entry to both premises by doorstaff for abusive behaviour

In total there are 47 calls over a six month period that can be associated to the Courtyard, 27 of these incidents have occurred after 3am, when the vast majority of licensed premises on the City Centre have closed.

Appendix 2

To get started, make date selections, opposite:

Day	Date	Month	Year	Financial Year
Mon	1 2 3 4 5 6 7	Jan Apr Jul Oct	2017	2017-2018
Tue	8 9 10 11 12 13 14	Feb May Aug Nov	2018	2018-2019
Wed	15 16 17 18 19 20 21	Mar Jun Sep Dec	2019	2019-2020
Thu	22 23 24 25 26 27 28		2020	2020-2021
	29 30 31		2021	2021-2022

OR: Select a date range (Double-Click)

-

HELP

Make selections for analysis, using the options, below:

Search

Geographic Area

LPA East

Sector Ringwood City

Team Station CENTRAL

Ward INCELS TOW HILL

LAA [LPU] NEWPORT

Building#

Street CAMBRIDGE RD

Post Code

Opening Class

Opening Class 1

Opening Class 2

Response Grading

Response Grade

Person

Gender

Age

Final Result / Type

Closing Class 1

Closing Class 2

Closing Category

Incident Result

Domestic Flag

Warning Flag

Warning Flag#

Type

Incident Log #'s

GWP201704020074

GWP201704020130

GWP20170402007



Appendix 3

To get started, make date selections, opposite:

Day	Date	Month	Year	Financial Year
Mon	1	Jan	2018	2018-2019
Tue	2	Feb	2016	2009-2009
Wed	3	Mar	2017	2009-2010
Thu	4	Apr	2009	2010-2011
	5	May	2010	2011-2012

OR: Select a date range (Double-Click)

HELP

Make selections for analysis, using the options, below:

Search

Geographic Area

- LPA: East
- Sector: **Newport City**
- Team Station: CENTRAL
- Ward: NCS1STOW HILL
- LAA [LPU]: NEWPORT
- Building #:
- Street: **CAMBRIAN AVE**
- Post Code:

Opening Class

- Opening Class 1:
- Opening Class 2:

Response Grading

- Response Grade:

Person

- Gender:
- Age:

Final Result / Type

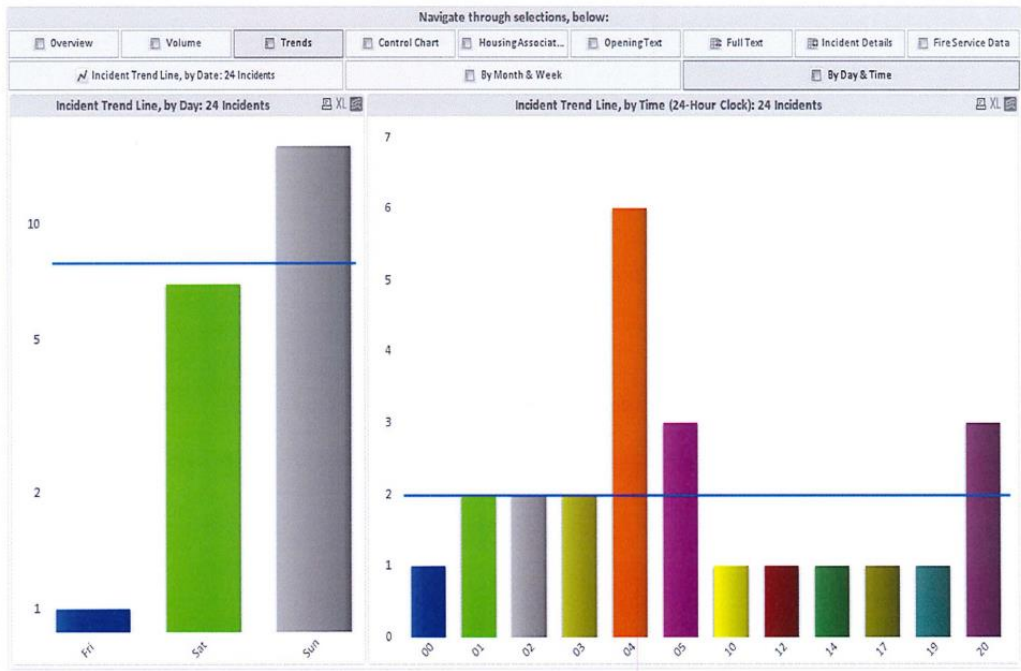
- Closing Class 1:
- Closing Class 2:
- Closing Category:
- Incident Result:
- Domestic Flag:

Warning Flag

- Warning Flag?:
- Type:

Incident Log #'s

- GWP201804010004
- GWP201804010058
- GWP201804010004



Appendix 4

To get started, make date selections, opposite:

Day	Date	Month	Year	Financial Year
Mon	1 2 3 4 5 6 7	Jan Apr Jul Oct	2018	2017-2018
Tue	8 9 10 11 12 13 14	Feb May Aug Nov	2016	2009-2009
Wed	15 16 17 18 19 20 21	Mar Jun Sep Dec	2017	2009-2010
Thu	22 23 24 25 26 27 28		2009	2010-2011
	29 30 31		2018	2011-2012

OR:
Select a date range →
(Double-Click)

HELP

Make selections for analysis, using the options, below:

Search

Geographic Area

- LPA: East
- Sector: Newport City
- Team Station: CENTRAL
- Ward: NC11ST0W HILL
- LAA (LPU): NEWPORT
- Building #: 0
- Street: SAUNDERS RD
- Post Code: 0

Opening Class

- Opening Class 1: 0
- Opening Class 2: 0

Response Grading

- Response Grds: 0

Person

- Gender: 0
- Age: 0

Final Result / Type

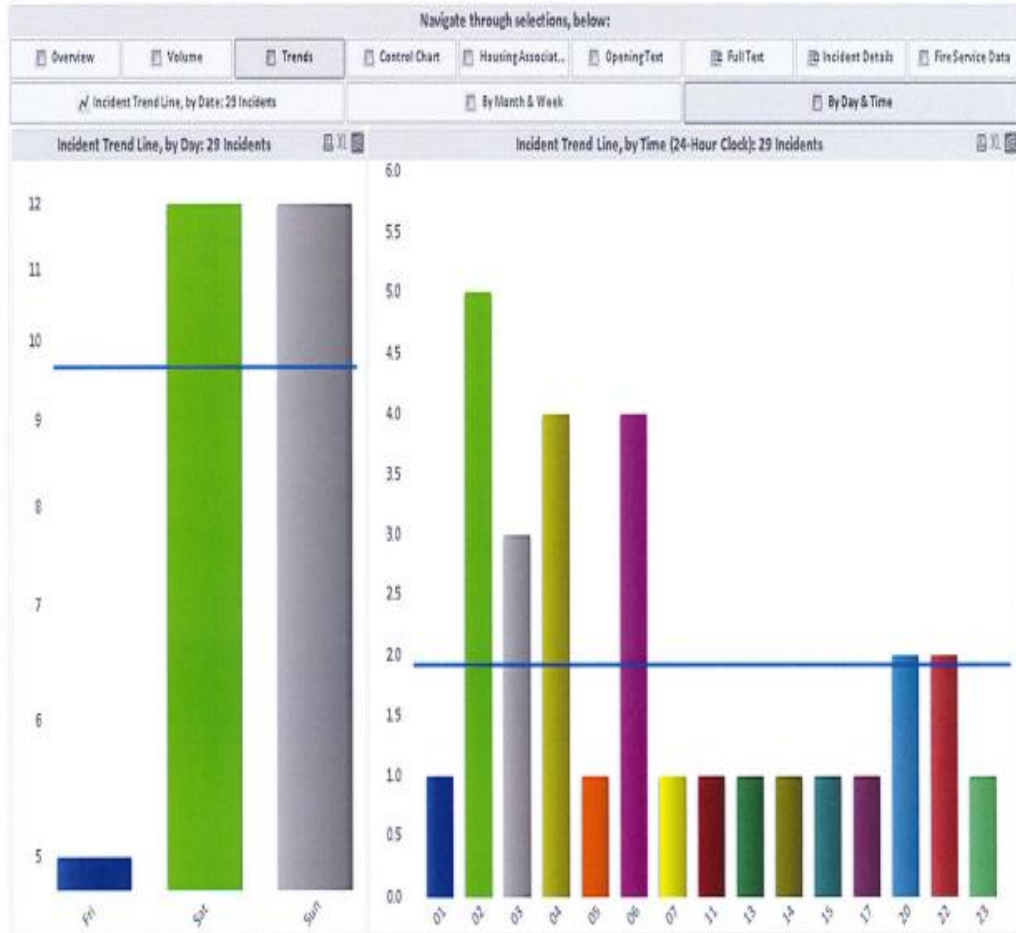
- Closing Class 1: 0
- Closing Class 2: 0
- Closing Category: 0
- Incident Result: 0
- Domestic Flag: 0

Warning Flag

- Warning Flag?: 0
- Type: 0

Incident Log #'s

- GWP201003010051
- GWP201003010070
- GWP201003010023



Appendix 5

To get started, make date selections, opposite:

Day	Date	Month	Year	Financial Year	OR: Select a date range (Double-Click)
Mon	1 2 3 4 5 6 7	Jan	2017	2017-2018	Date
Tue	8 9 10 11 12 13 14	Feb	2017	2008-2009	Month & Year
Wed	15 16 17 18 19 20 21	Mar	2009	2009-2010	
Thu	22 23 24 25 26 27 28	Apr	2010	2010-2011	
	29 30 31	May	2011	2011-2012	

HELP

Make selections for analysis, using the options, below:

Geographic Area

LPA: East

Sector: **Newport City**

Team Station: CENTRAL

Ward: NCS1 STOW HILL

LAA (LPU): NEWPORT

Building#: 0

Street: **CAHNSHAW RD**

Post Code: 0

Opening Class

Opening Class 1: 0

Opening Class 2: 0

Response Grading

Response Grade: 0

Person

Gender: 0

Age: 0

Final Result / Type

Closing Class 1: 0

Closing Class 2: 0

Closing Category: 0

Incident Result: 0

Domestic Flag: 0

Warning Flag

Warning Flag: 0

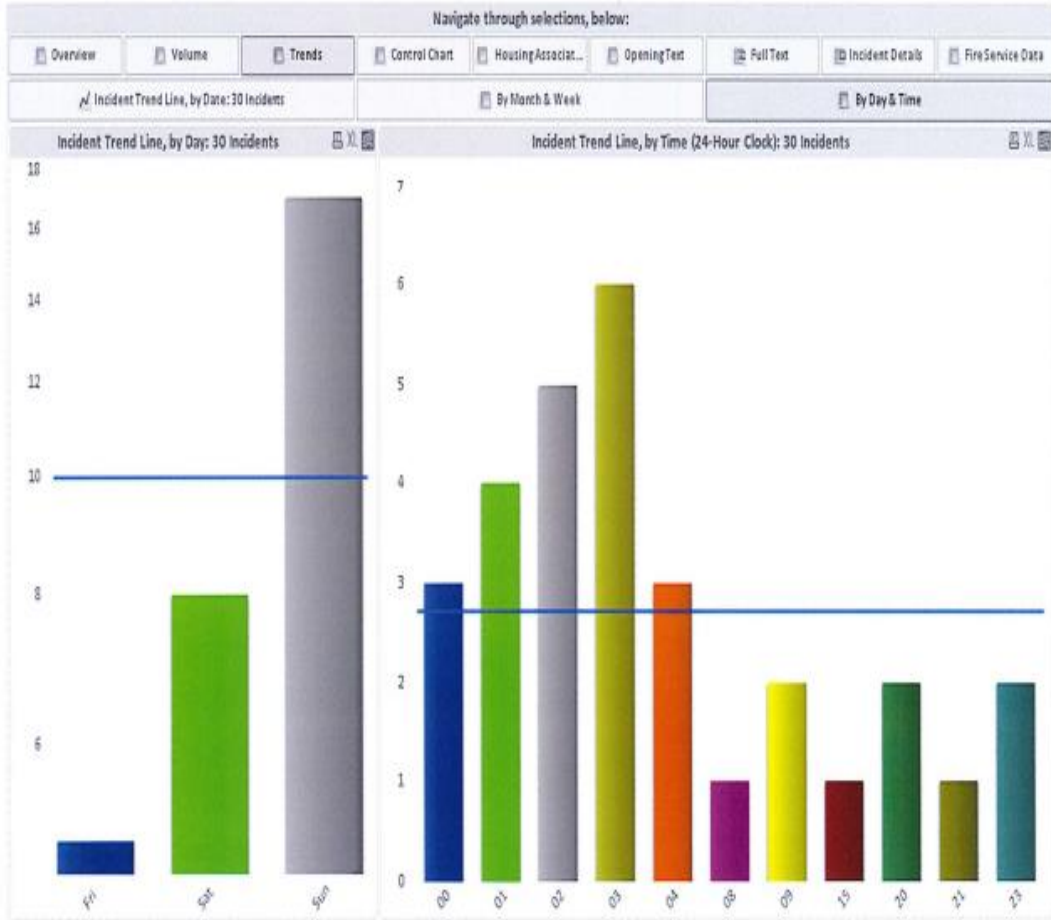
Type: 0

Incident Log #'s

GWP201802020036

GWP201802030947

GWP201802040029



Appendix 6

HELP

Make selections for analysis, using the options, below:

Search

Geographic Area

LPA

Sector

Team Station

Ward

LAA (LPU)

Building#

Street

Post Code

Opening Class

Opening Class 1

Opening Class 2

Response Grading

Response Grade

Person

Gender

Age

Final Result / Type

Closing Class 1

Closing Class 2

Closing Category

Incident Result

Domestic Flag

Warning Flag

Warning Flag

Type

Incident Log #'s

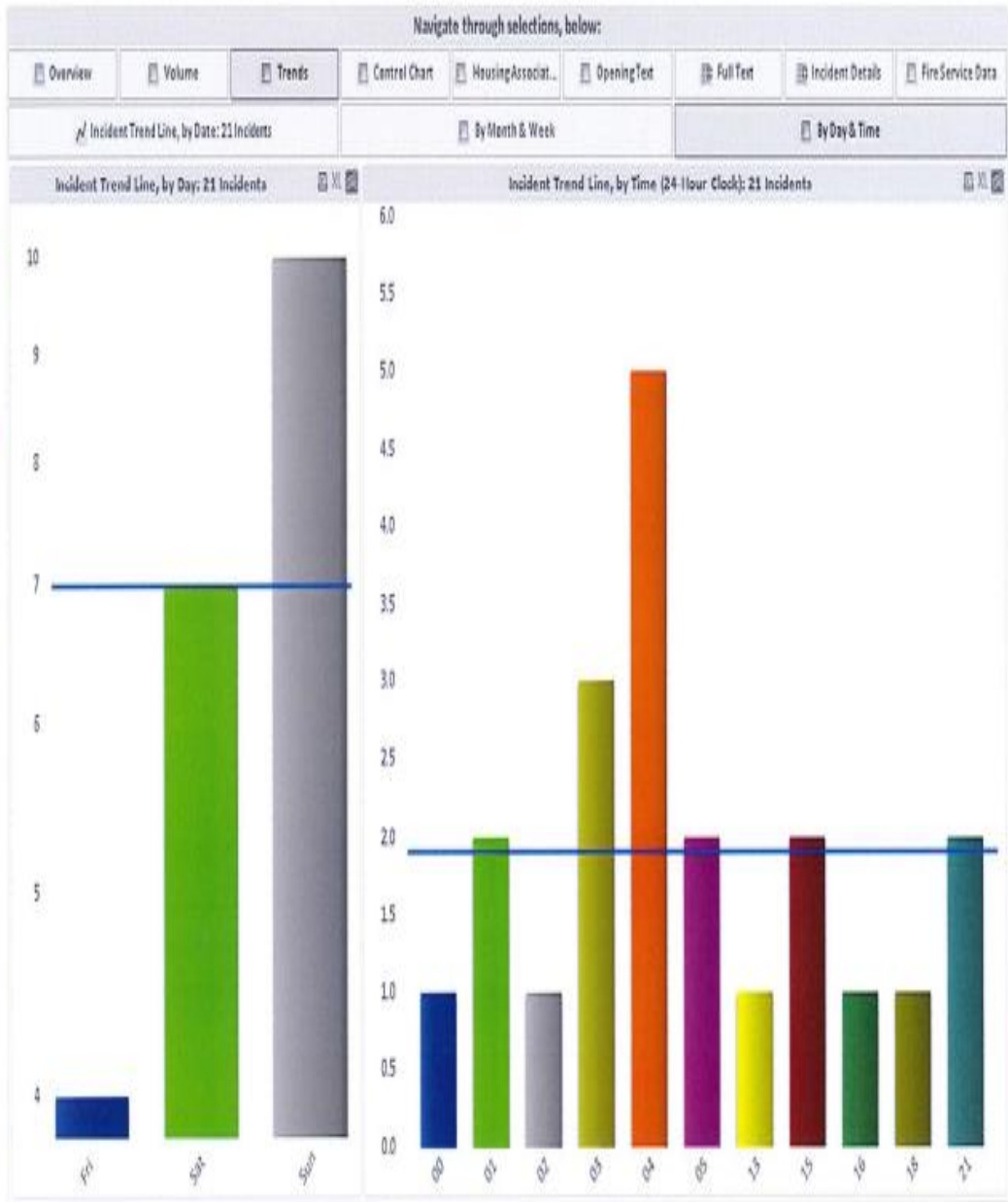
GWP10180100047

GWP10180100046

GWP10180107066

To get started, make date selections, opposite:

Day	Date	Month	Year	Financial Year	OR: Select a date range (Double-Click)
Mon	1 2 3 4 5 6 7	Jan	Apr Jul Oct	2018	Date
Tue	8 9 10 11 12 13 14	Feb	May Aug Nov	2009	Month & Year
Wed	15 16 17 18 19 20 21	Mar	Jun Sep Dec	2010	
Thu	22 23 24 25 26 27 28			2011	
	29 30 31			2012	
				2017-2018	
				2008-2009	
				2009-2010	
				2010-2011	
				2011-2012	



Appendix 7

To get started, make date selections, opposite:

Day	Date	Month	Year	Financial Year	Off: Select a date range (Double-Click)
Mon	1	Jan	2017	2017-2018	Date
Tue	2	Apr	2016	2008-2009	Month
Wed	3	Jul	2009	2009-2010	Month & Year
Thu	4	Oct	2010	2010-2011	
	5	Nov	2011	2011-2012	

HELP

Make selections for analysis, using the options, below:

Geographic Area

LPA

Sector

Team Station

Ward

LAA (LPU)

Building#

Street

Post Code

Opening Class

Opening Class 1

Opening Class 2

Response Grading

Response Grade

Person

Gender

Age

Final Result / Type

Closing Class 1

Closing Class 2

Closing Category

Incident Result

Domestic Flag

Warning Flag

Warning Flag?

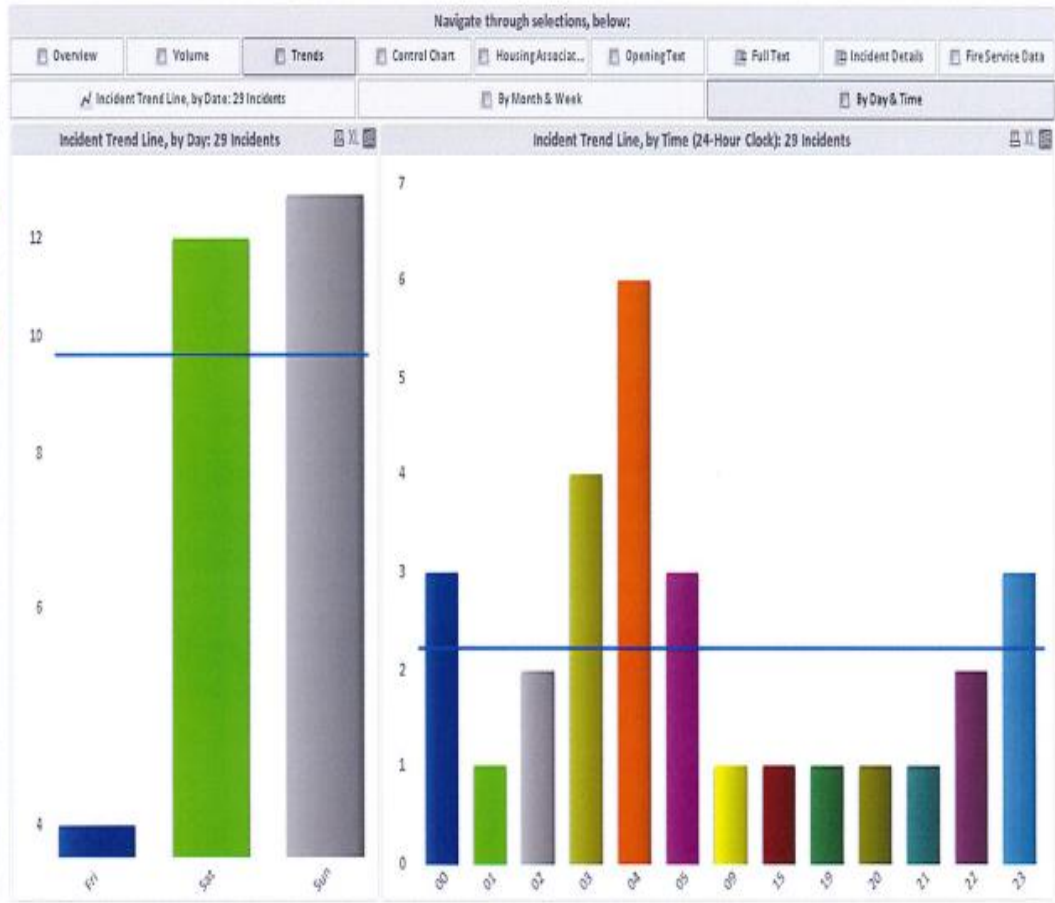
Type

Incident Log #'s

GWP101712010405

GWP101712010462

GWP101712020047



Appendix 8

HELP

Make selections for analysis, using the options, below:

Search

Geographic Area

LPA East

Sector Newport City

Team Station CENTRAL

Ward NCESTON HILL

LAA (LPU) NEWPORT

Building#

Street CHERRILL RD

Post Code

Opening Class

Opening Class 1

Opening Class 2

Response Grading

Response Grade

Person

Gender

Age

Final Result / Type

Closing Class 1

Closing Class 2

Closing Category

Incident Result

Domestic Flag

Warning Flag

Warning Flag?

Type

Incident Log #'s

GWP1017111100364

GWP101711110034

GWP101711110057

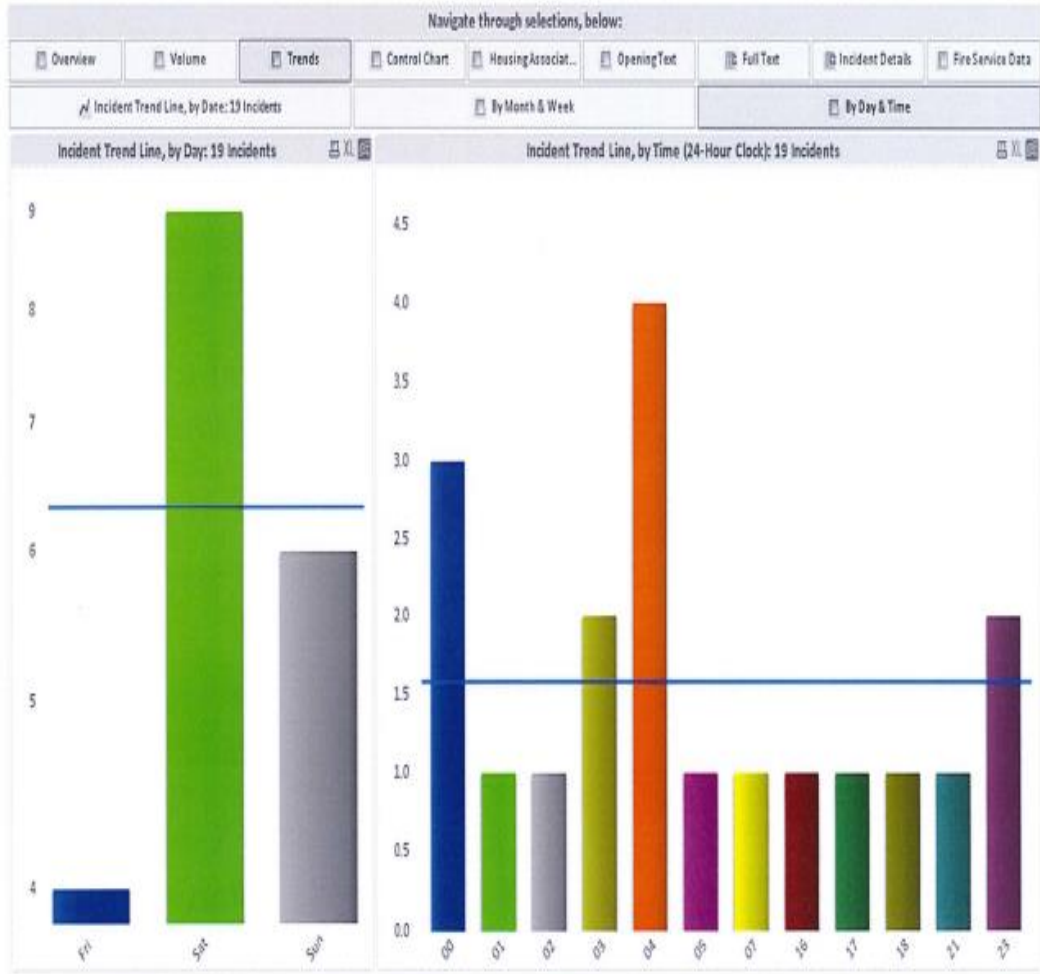
To get started, make date selections, opposite:

Day	Date	Month	Year	Financial Year
Mon	1	Jan	2017	2017-2018
Tue	2	Jan	2017	2017-2018
Wed	3	Jan	2017	2017-2018
Thu	4	Jan	2017	2017-2018
Fri	5	Jan	2017	2017-2018
Sat	6	Jan	2017	2017-2018
Sun	7	Jan	2017	2017-2018
Mon	8	Feb	2016	2009-2009
Tue	9	Feb	2016	2009-2009
Wed	10	Feb	2016	2009-2009
Thu	11	Feb	2016	2009-2009
Fri	12	Feb	2016	2009-2009
Sat	13	Feb	2016	2009-2009
Sun	14	Feb	2016	2009-2009
Mon	15	Mar	2009	2009-2010
Tue	16	Mar	2009	2009-2010
Wed	17	Mar	2009	2009-2010
Thu	18	Mar	2009	2009-2010
Fri	19	Mar	2009	2009-2010
Sat	20	Mar	2009	2009-2010
Sun	21	Mar	2009	2009-2010
Mon	22	Apr	2010	2010-2011
Tue	23	Apr	2010	2010-2011
Wed	24	Apr	2010	2010-2011
Thu	25	Apr	2010	2010-2011
Fri	26	Apr	2010	2010-2011
Sat	27	Apr	2010	2010-2011
Sun	28	Apr	2010	2010-2011
Mon	29	May	2011	2011-2012
Tue	30	May	2011	2011-2012
Wed	31	May	2011	2011-2012

OR: Select a date range (Double-Click)

Date

Month & Year



Appendix 9

HELP

Make selections for analysis, using the options, below:

Search

Geographic Area

LPA East

Sector Newport City ...

Team Station CENTRAL

Ward NC81STOW HILL

LAA [LPU] NEWPORT

Building# 0

Street CAMBRIDGE RD

Post Code 0

Opening Class

Opening Class 1 0

Opening Class 2 0

Response Grading

Response Grade 0

Person

Gender 0

Age 0

Final Result / Type

Closing Class 1 0

Closing Class 2 0

Closing Category 0

Incident Result 0

Domestic Flag 0

Warning Flag

Warning Flag? 0

Type 0

Incident Log #'s

GWP101710060295

GWP101710060375

GWP101710060548

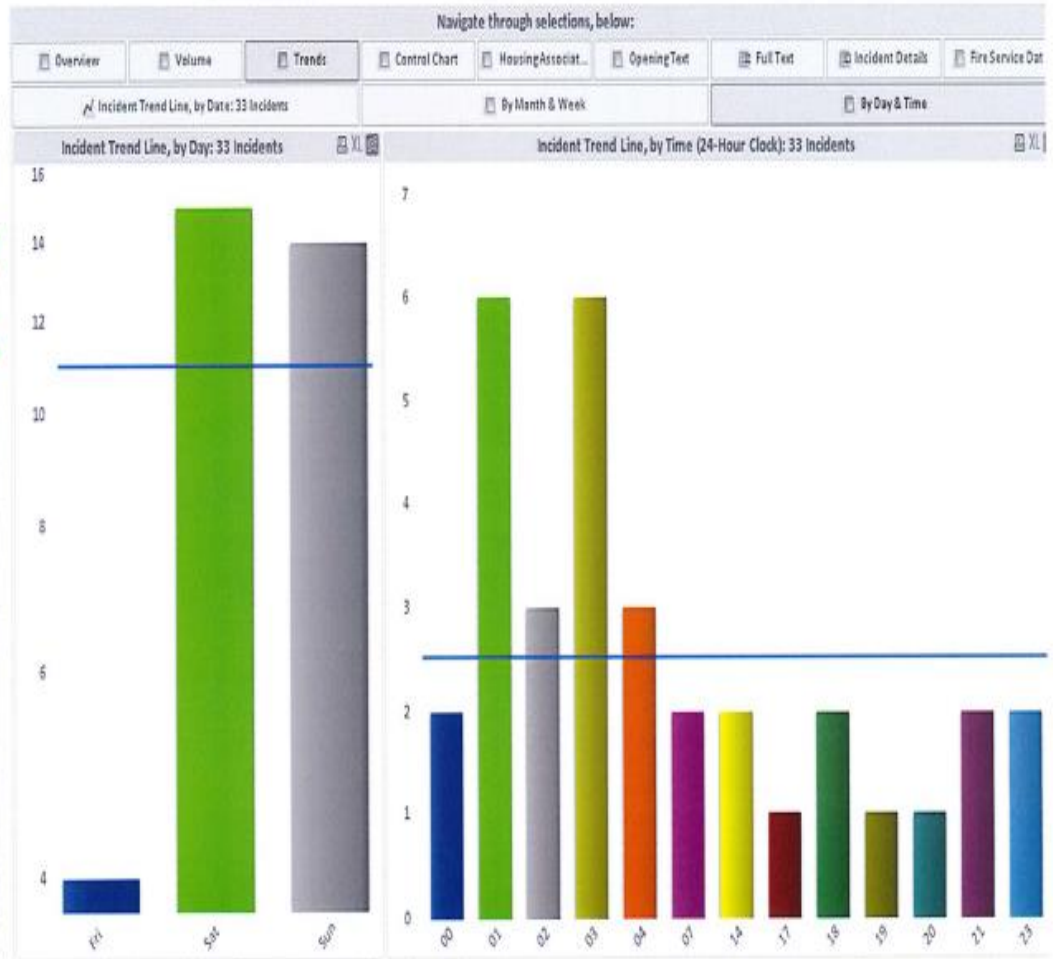
To get started, make date selections, opposite:

Day	Date	Month	Year	Financial Year
Mon	1	Jan	2017	2017-2018
Tue	2	Apr	2016	2008-2009
Wed	3	Jul	2009	2009-2010
Thu	4	Nov	2010	2010-2011
	5	Dec	2011	2011-2012
	6			
	7			
	8			
	9			
	10			
	11			
	12			
	13			
	14			
	15			
	16			
	17			
	18			
	19			
	20			
	21			
	22			
	23			
	24			
	25			
	26			
	27			
	28			
	29			
	30			
	31			

OR: Select a date range (Double-Click)

Date

Month & Year



Appendix 10

To get started, make date selections, opposite:

Day	Date	Month	Year	Financial Year
Mon	1 2 3 4 5 6 7	Jan Apr Jul Oct	2017	2017-2018
Tue	8 9 10 11 12 13 14	Feb May Aug Nov	2018	2018-2019
Wed	15 16 17 18 19 20 21	Mar Jun Sep Dec	2009	2013-2014
Thu	22 23 24 25 26 27 28		2010	2014-2015
Fri	29 30 31		2011	2015-2016

OR: Select a date range (Double-Click)

OR: Select a date range (Double-Click)



Make selections for analysis, using the options, below:

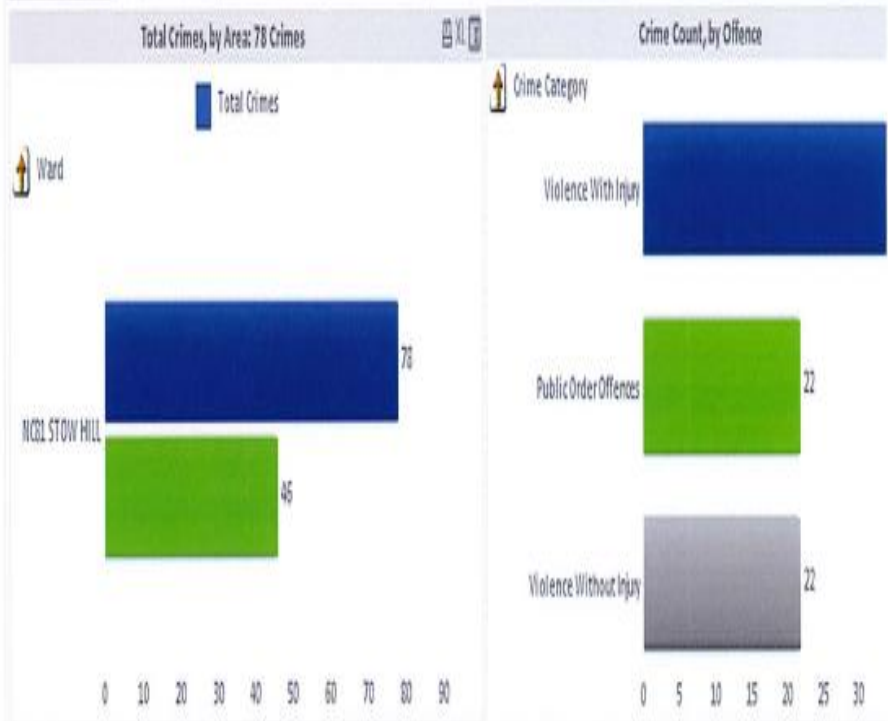
Search

- Geographic Area**
- LPA: East
 - Sector: Newport City
 - Team Station: CENTRAL
 - Ward: NCB1 STOW HILL
 - Street: NC - CAMBRI...
 - LAA (PU): NEWPORT

- Crime Groups**
- Crime Category:
 - Offence Title:
 - Portfolio Group:
 - Crime Tag Group:
 - Crime Tag:

Navigate through selections, below:

Overview | Volumes | By Day | Trends | Control Charts | Crime MO Search... | Undetected Cri... | Detected Outco...



Appendix 11

To get started, make date selections, opposite:

Day	Date	Month	Year	Financial Year
Mon	1	Jan	2017	2017-2018
Tue	2	Apr	2018	2018-2019
Wed	3	Jul	2009	2013-2014
Thu	4	Oct	2020	2014-2015
Fri	5	Dec	2011	2015-2016

OR: Select a date range (Double-Click)

Date

Month

Year

HELP

Make selections for analysis, using the options, below:

Search

Geographic Area

- LPA ▾ East
- Sector ▾ Newport City
- Team Station ▾ CENTRAL
- Ward ▾ NC01 STOW HILL
- Street ▾ NC - CHURCH...
- IAA [PI] ▾ NEWPORT

Crime Groups

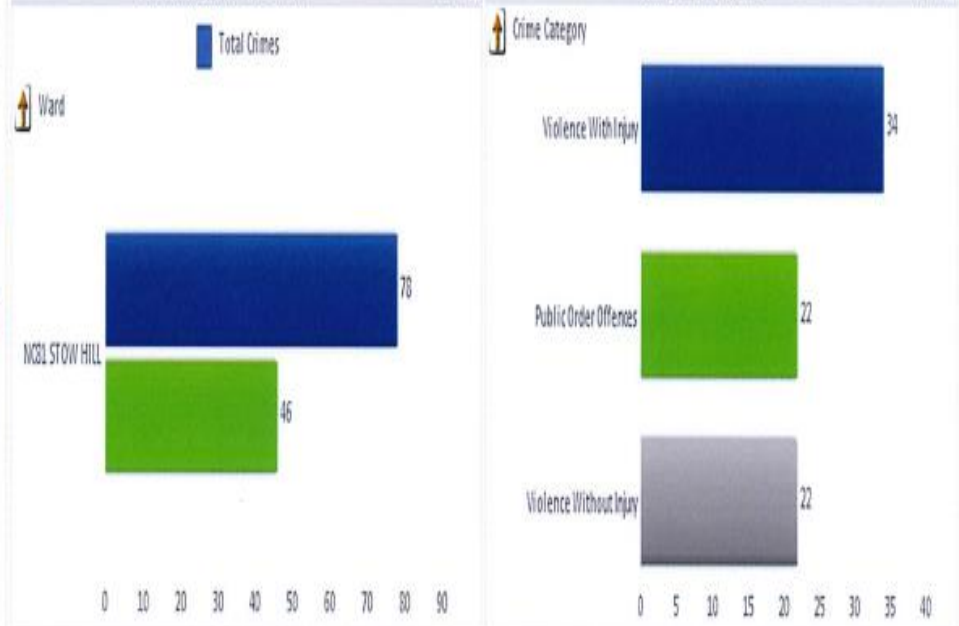
- Crime Category ▾
- Offence Title ▾
- Portfolio Group ▾
- Crime Tag Group ▾
- Crime Tag ▾

Navigate through selections, below:

- Overview
- Volumes
- By Day
- Trends
- Control Charts
- Crime MO Search...
- Undetected Cri...
- Detected Outco...
- Cyber Data Grab

Total Crimes, by Area: 78 Crimes

Crime Count, by Offence





RESTRICTED

REPEAT LOCATIONS: TOP LOCATIONS BY AREA



Newport

Repeat Location	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Total
Courtyard (The), Cambrian Road, Newport	2	4	4	1	6	2	2	2	4	3	2	3	35
Newport Town Centre	1			2	1	1				2	1	3	11
Cross Keys, 9 Market Street, Newport			3	2		1					2	2	10
High Street, Newport			1	2	1		4						8
Breeze, 6-8 Cambrian Road, Newport	3			1	1	1							6
Cardiff Road, Newport				2		2		1					5
Greyhound, 49 High Street, Newport	1	1	1	1			1						5
Newport Bus Station, Market Square, Newport		1	3						1				5
Cambrian Road, Newport			1				1		1		1		4
Commercial Road, Newport	1				1	1	1						4
Commercial Street, Newport					1	2						1	4

Monmouthshire

Repeat Locations	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Total
Nevill Hall Hospital, Brecon Rd, Abergavenny		1		2	1	1		1		2			8
Auberge, Frogmore Street, Abergavenny					1			2		1			4
Chepstow Castle, 1 Bridge Street, Chepstow								3					3

File classification: OFFICIAL

RESTRICTED

Decision Schedule

Licensing Committee

TO ALL MEMBERS OF NEWPORT CITY COUNCIL

Decision Schedule published on 3 May 2018

The Licensing Sub-Committee took the following decision on 3 May 2018 and they are effective immediately.

Councillors Davies (in the Chair), H Thomas, T Holyoake, W Routley and G Berry were in attendance. **LIC01/18**

Expedited Summary Review of Premises Licence: The Courtyard, Newport, NP20 4AB **Options considered/reason for decision:**

The application received from Heddlu Gwent Police for a Summary Review made under Section 53A of the Licensing Act 2003 and in respect of premises known as and situate as "The Courtyard", 48 Cambrian Road, Newport NP20 4AB has been given careful consideration by members of the Licensing Committee.

Decision

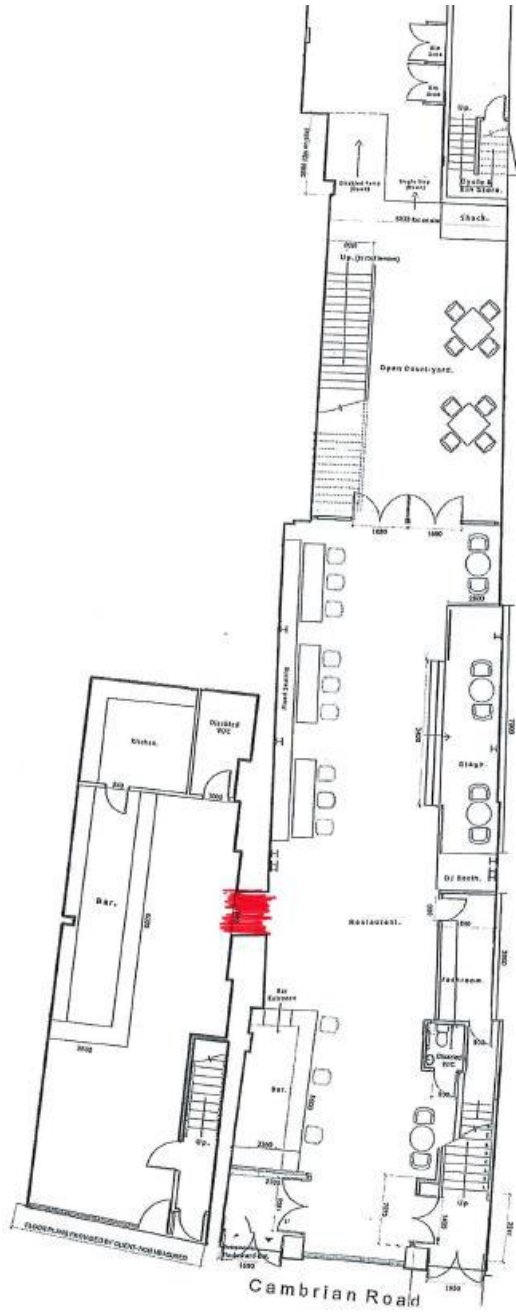
In view of what was put forward by the Superintendent, together with the supporting documentation, it was decided that the times for the sale by retail of alcohol would be varied to:

Monday to Friday inclusive 0800-0300
Saturday 0800-0300
Sunday 0800-0300
Sunday prior to a Bank Holiday 0800-0400
Bank Holiday Mondays 0800-0400
Christmas Eve 0800-0400
Boxing Day 0800-0400

In accordance with the application received coming into immediate effect being on an interim basis only pending the outcome of a full review hearing to be held within 28 days from today.

As an additional condition upon the licence, no alcohol is to pass through the doorways marked in red on the attached plan after the terminal hours when the sale by retail of alcohol ceases.

Implemented by: Head of Law & Regulation
Implementation Timetable: Immediate



Decision Schedule

Licensing Committee

TO ALL MEMBERS OF NEWPORT CITY COUNCIL

Decision Schedule published on 9 May 2018

The Licensing Sub-Committee took the following decision on 9 May 2018 and they are effective immediately.

Councillors D Davies (in the Chair), H Thomas, W Routley, G Berry and T Holyoake were in attendance. **LIC02/18**

Expedited Summary Review – Representation Against Interim Steps in respect of the Premises Licence for The Courtyard, Newport, NP20 4AB

Options considered/reason for decision:

Following the decision taken by the Licensing Committee on Thursday 3 May 2018, the Premises Licence Holder was provided with a copy of the Decision Schedule shortly after it had been made.

On 4 May 2018, the Premises Licence Holder via his solicitor, submitted a letter to the Licensing Authority making a representation against the 'Interim Steps' put in place by the Licensing Committee on 3 May 2018.

Decision

The Licensing Committee gave careful consideration to the evidence put before it and considered it to be proportionate to allow the hours requested by the Premises Licence Holder for the sale by retain of alcohol to take place between the hours of:

Monday to Friday inclusive 0800-0330

Saturday 0800-0430

Sunday 0800-0330

Also, and as offered, a condition is to be attached that no less than six additional door staff be present on the rear and front entrances to the premises on Friday and Saturday with no less than five door staff present on the rear and front entrances at the Cambrian Road entrance on Saturday. In addition, and as offered, a full risk assessment to be undertaken in respect of door staff at the premises and that risk assessment was to be made available to the Licensing Authority by Friday 11 May 2018.

The above modifications were on a purely interim basis pending the review of the Premises Licence on 24 May 2018.

Appendix D Health Board Representation.



13th May 2018

Dear Newport Licensing Authority

RE: Representation relating to an application for a review of a premise licence under section 53a of the Licensing Act 2003 relating to The Courtyard (including Blind Tiger), 48-50 Cambrian Road, Newport, NP20 4AB

Aneurin Bevan University Health Board, ('the Health Board') acting in its capacity as a Responsible Authority under the provisions of the Licensing Act 2003, is making a representation in support of Gwent Police who have requested a review of the above premise. Gwent Police have requested this review after the premise was reportedly linked to an incident which occurred on 29th April 2018, details of which are contained within the Gwent Police representation.

The Health Board are submitting this representation under the 'public safety' licensing objective for the following reasons:

- (1) The above named premise is linked to the highest number of 'assault related injury' registrations at the Health Board's Emergency Department. The above named premise is the top repeat location for these registrations not only for Newport, but the whole of Gwent.***

The exact location of 'assault related injury' is not always recorded in the Health Board's Emergency Department statistics. However, data for the 2017 period demonstrates that the above named premise was the most mentioned licensed premise for 'assault related injury' registrations of all recorded licensed premises across Gwent.

In 2017, of the 99 registrations for 'assault related injury' at the Royal Gwent Hospital Emergency Department, 36 registrations mentioned the

above named premise at book-in. Whilst it is acknowledged that the above licensed premise is the largest operating in Newport this still represents a total of 36% of all registrations from the area.

Notwithstanding this, the Emergency Department staff within the Health Board report that these figures underestimate the true extent of alcohol-related registrations. This is because not all registrations result in injury or assault and are therefore not readily captured on the clinical IT system.

- (2) In 2017, the Health Board's Emergency Department registrations for 'assault related injury' linked to the above named premise has been estimated to have cost approximately £14,000.**

The average cost to the Health Board of an Emergency Department registration in 2017 was £230, with an emergency ambulance costing £141 per hour and the standard cost of a hospital bed being £350 per day¹.

In 2017, the estimated costs to the Health Board as a result of 'assault related injuries' linked to the above premise was £13,815 (see Appendix A for a breakdown of figures).

This figure does not capture the cost of the incident which triggered this review, nor the cost of any ongoing NHS treatment as a result of the injuries sustained. Nor does it capture the social and economic costs of these incidents to the patient, their family and local communities.

- (3) The times of day for Health Board Emergency Department registrations for an 'assault related injury' linked to the above named premise are in the early hours of the morning.**

In 2017, of the 36 registrations linked to the above premise, the majority occurred after midnight. Only two registrations occurring before midnight. The Health Board's Emergency Department data demonstrates that the majority of the 'assault related injury' registrations linked to the above named premise occurred after 3am. This was 19 of the 36 registrations (see Appendix B).

¹ These figures have been provided from the annual mandatory costing returns that the Health Board makes to the Welsh Government.

- (4) *The above named premise is located within a geographical area which has increased public safety concerns evidenced by a Public Space Protection Order being in operation.***

A Public Space Protection Order (PSPO) is already in place which demonstrates that this geographical area represents a public safety concern. People who are heavily intoxicated can pose both a risk to themselves and others. This situation was evident from the CCTV footage of the incident on 29th April 2018 at 05.30am which triggered this review.

- (5) *Robust evidence indicates that increased availability of alcohol has a negative impact on public safety.***

Research demonstrates that some of the main factors linked to increased alcohol consumption, and therefore increased harm, are:

- close proximity of premises (saturation of licensed premises)
- increased accessibility and availability of alcohol (the number of licensed premises and the times they are able to sell alcohol)

Together, these factors result in alcohol being more available and accessible. There is a clear scientific consensus that the most effective policies and approaches to minimise the impact of alcohol related harm in the community², and therefore public safety, is to control the availability and the price of alcohol. The Welsh Assembly Government (2008) in its substance misuse strategy highlighting reducing availability of alcohol as an effective measure to reduce alcohol-related harm. Public Health Wales³ report, from World Health Organisation recommendations, that limiting the availability of alcohol, including limiting hours of sale, is one of the 'best buys' to address alcohol misuse.

In conclusion:

Robust research evidence links increased alcohol availability with increased harms to the public. The above named premise is located within an area where there are current concerns about public safety. These concerns were highlighted during the incident which occurred at

² Gormen and Horel (2005) Drug 'hot-spots', alcohol availability and violence. *Drug and Alcohol Review*. 24, pp 507-513

³ Public Health Wales (2016) Making a Difference: Investing in Sustainable health and Well-being for the People of Wales

05.30am on 29th April 2018. In 2017, the above named premise was linked with 36 other ED registration for 'assault related injury'. For these reasons, this Health Board representation is in support of Gwent Police who have requested a review of the above premises.

Yours faithfully



Dr Sarah Aitken, MBBS FFPH
Executive Director of Public Health

With thanks to:

Dr Sally Jones, Consultant in Emergency Medicine, Royal Gwent Hospital
Dr Tim Rogerson, ABUHB Clinical Director of Emergency Medicine
Lisa Thomas, Symphony System Manager, ABUHB
Will Beer, Consultant in Public Health
Louise Apperley, Safer Gwent Analyst, Gwent Police

Prepared by: Jackie Williams, Senior Health Promotion Practitioner,
Aneurin Bevan Gwent Public Health Team

Appendix A

Approximate costs to Health Board as a result of 'Assault Related Injury' attributed to the above named premise

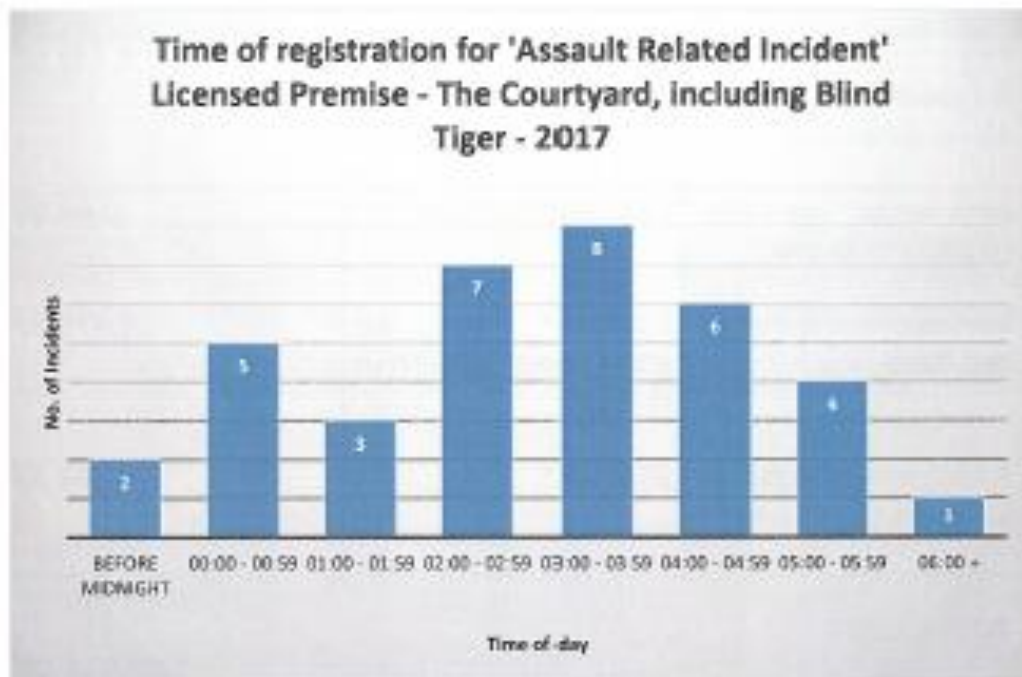
Details	Cost	Total cost
Registrations (36 plus 5 repeat visits – total 41 registrations)	£230.00* per registration	£9,430.00
Ambulance Journeys (6 patients in total)	£141.00* per hour	£846.00
Admissions and cost of bed days	£350.00* a day, but actual cost calculated in hours	£2,975.00
Ambulance transfer to Swansea (1 patient)	£564.00*	£564.00
TOTAL COST		£13,815.00

Data provided by Lisa Thomas, Symphony System Manager, Aneurin Bevan University Health Board – May 2018.

*These figures have been provided from the annual mandatory costing returns that the Health Board makes to the Welsh Government.

Appendix B

Time of Health Board Emergency Department registrations recorded as 'Assault Related Injury' linked to the above named premise in 2017



Data provided by Lisa Thomas, Symphony System Manager, Aneurin Bevan University Health Board – May 2018

Appendix E_Copy of Premises Licence

**Schedule 12
Part A**

(THIS PART OF THE LICENCE
MUST BE KEPT AT THE
PREMISES AT ALL TIMES AND
PRODUCED UPON REQUEST OF
AN AUTHORISED OFFICER)

**Premises Licence
City of Newport**



Premises Licence Number	14/00200/LAPV
--------------------------------	---------------

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code Courtyard 46-50 Cambrian Road Newport South Wales NP20 4AB

Telephone number

Where the licence is time limited the dates Not Applicable
--

Licensable activities authorised by the licence <ul style="list-style-type: none">• Sale by retail of Alcohol,• Performance of Live Music,• Playing of Recorded Music,• Live or Recorded Music, or similar• Performance of Dance,• Exhibition of a Film• Late Night Refreshment
--

Times the licence authorises the carrying out of licensable activities

Sale by retail of Alcohol

- Monday to Friday inclusive 08:00 - 04:00
- Saturday 08:00 - 05:00
- Sunday 08:00 - 04:00
- Sunday prior to a Bank Holiday 08:00 - 05:00
- Bank Holiday Mondays 08:00 - 05:00
- Christmas Eve 08:00 - 05:00
- Boxing Day 08:00 - 05:00
- New Year's Eve 08:00 - 08:00

**Performance of Live Music, Playing of Recorded Music, Live or Recorded Music, or similar.
Performance of Dance, Exhibition of a Film.**

- Monday to Friday inclusive 08:00 - 04:30
- Saturday 08:00 - 05:30
- Sunday 08:00 - 04:30
- Sunday prior to a Bank Holiday 08:00 - 05:30
- Bank Holiday Mondays 08:00 - 05:30
- Christmas Eve 08:00 - 05:30
- Boxing Day 08:00 - 05:30
- New Year's Eve 08:00 - 08:00

Late Night Refreshment

- Monday to Friday inclusive 23:00 - 04:30
- Saturday 23:00 - 05:30
- Sunday 23:00 - 04:30
- Sunday prior to a Bank Holiday 23:00 - 05:30
- Bank Holiday Mondays 23:00 - 05:30
- Christmas Eve 23:00 - 05:30
- Boxing Day 23:00 - 05:30
- New Year's Eve 23:00 - 05:00

The opening hours of the premises

- Monday to Friday inclusive 07:00 - 04:30
- Saturday 07:00 - 05:30
- Sunday 07:00 - 04:30

Where non standard timings are authorised, the opening times shall be as those authorised for licensable activities with an additional 30 minutes on the terminal hour.

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

- On the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

N P Clubs Ltd
54 Cambrian Road
Newport
South Wales
NP20 4AB

Telephone Number 01633 259144

Registered number of holder, for example company number, charity number (where applicable)

Registered Business Number 08311938

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Iftekhar Harris
54 Cambrian Road
Newport
South Wales
NP20 4AB

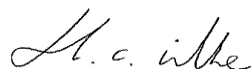
Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Party Reference: NCC/11/0965

Licensing Authority: Newport City Council

This Premises Licence is issued by Newport City Council as Licensing Authority under Part 3 of the Licensing Act 2003 and regulations made thereunder.

Dated this 25th February 2014



Helen Wilkie
Public Protection Manager

Mandatory conditions

1 No supply of alcohol may be made under the premises licence:

- i) at a time when there is no designated premises supervisor in respect of the premises licence; or
- ii) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2 Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

3 Where at specified times one or more individuals may be at the premises to carry out a security activity, each individual must be licensed by the Security Industry Authority.

For the purposes of this section:

- i) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies; and
- ii) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

4 The admission of children to the exhibition of any film must be restricted in accordance with any recommendation made by the British Board of Film Classification (BBFC) or in the absence of a recommendation from the BBFC, the Licensing Authority.

For the purposes of this section:

- i) "children" means persons aged under 18 years of age.

5 The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on -

- (i) the outcome of a race, competition or other event or process, or
- (ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

6 The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

7 The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

8 (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

9 The responsible person shall ensure that -

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml; and

(b) customers are made aware of the availability of these measures.

Conditions consistent with the Operating Schedule

10 No adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children, (for example, but not exclusively, nudity or semi nudity), regardless of whether children are present on the premises, are permitted within the premises at any time when the premises is open to the public.

11 The Premises Licence holder shall be a member of and actively support Newport City Centre's Pubwatch.

12 CCTV cameras shall be in place which record all licensed areas of the premises. CCTV shall be operational at all times when the premises is trading. All recordings shall be retained for a minimum of 28 days and shall be made available to an Authorised person on request.

13 Signage shall be displayed prominently within the premises to advise that CCTV is in operation.

14 All drinking vessels shall be manufactured from polycarbonate or strengthened glass.

15 The Premise Licence Holder shall participate in Newport City Centre's Radionet.

16 When the premises closes, by way of DJ announcement and active doorstaff, all patrons shall be advised to leave the premises and surrounding area quietly.

17 Notices shall be displayed prominently at all exits from the premises to request that customers leave the premises and surrounding area quietly.

18 Any person evicted from the premises for acts of violence or criminality shall be reported immediately, to Heddlu Gwent Police. The manager shall record details of such incidents in the premises log book/diary/electronic recording system and this record shall be produced upon request to any authorised officer.

19 There shall be no admission to unaccompanied children save for those occasions when under 18yr events are taking place and for those occasions prior to 2300 hours on any day when accompanied children are taking table meals at the premises.

20 Whenever a designated premises supervisor is not at the premises, another individual must be nominated as being the responsible person nominated by the designated premises supervisor to manage the premises and they must have the contact details of the designated premises supervisor.

21 A log book shall be maintained at the premises, in which shall be recorded the following details:

(i) The door supervisor's name;

(ii) His/her Security Industry Authority full licence number;

(iii) The time and date he/she starts and finishes duty;

(iv) Each entry shall be signed by the door supervisor.

That logbook shall be available for inspection on demand by an Authorised Officer of the Council, the Security Industry Authority or a Police Constable.

22 When the premises are operating at a patron capacity of 100 or more persons:

a) 2 door supervisors to control the queue to the premises to ensure that customers are advised of the amount of time they are going to have to wait to gain entry and to prevent any customers who have behaved in such a way as to cause a public nuisance or disturbance from entering the premises.

b) Door supervisors registered with the SIA shall keep an accurate record of the numbers in attendance

c) 2 Door supervisors to be positioned at each entrance/exit (other than fire exits) to ensure that no customer leaves with any bottles or glasses.

d) The third floor smokers area shall be supervised by a minimum of 1 SIA registered door staff.

e) 2 door supervisors registered with the SIA will remain at the entrance/exits of the premises until after the last customer has left.

23 There shall be in force for the premises a search policy for prospective customers, which shall be developed in liaison with and to the satisfaction of Newport Police. There shall be displayed at the entrance to the premises a notice informing prospective customers of the search policy.

24 Door Staff will wear high visibility armbands which clearly displays their SIA licence at all times and produce their badge upon the request of a Police Officer.

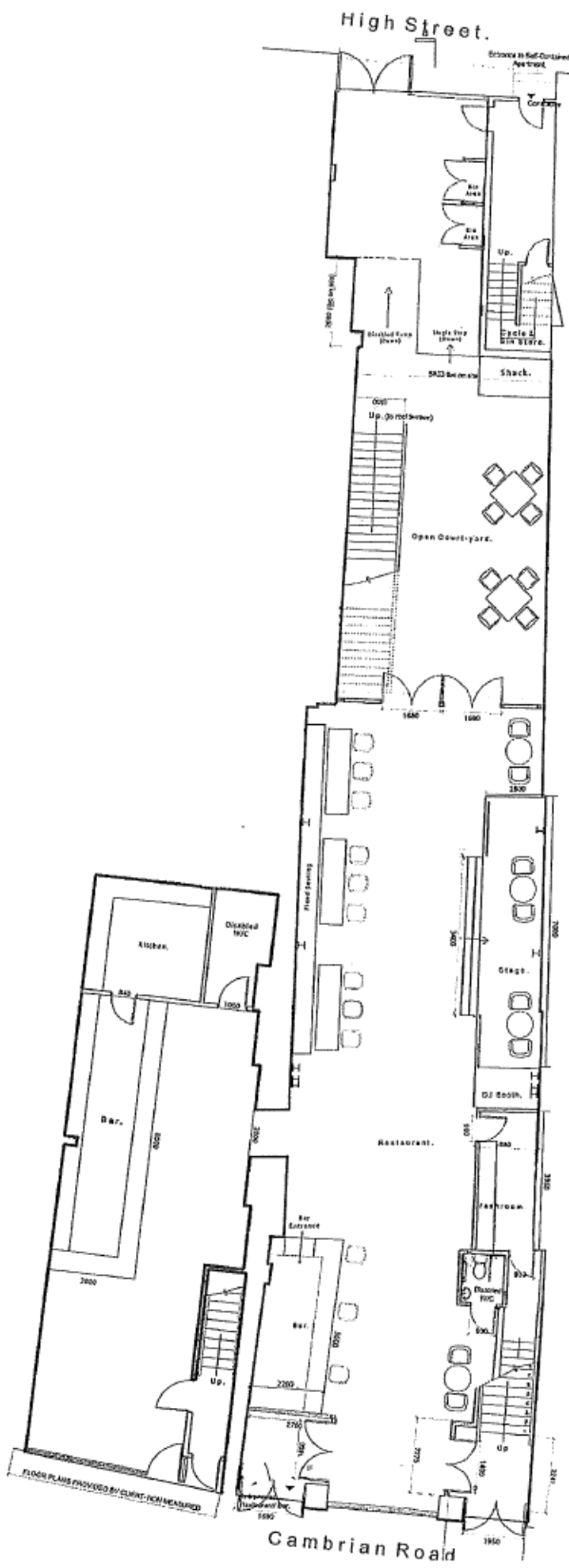
25 The appointed duty manager, who shall be the holder of a personal licence, will counter sign the incident book at the end of every shift to ensure that the door staff are recording all details of incidents and to record even if no incidents happen.

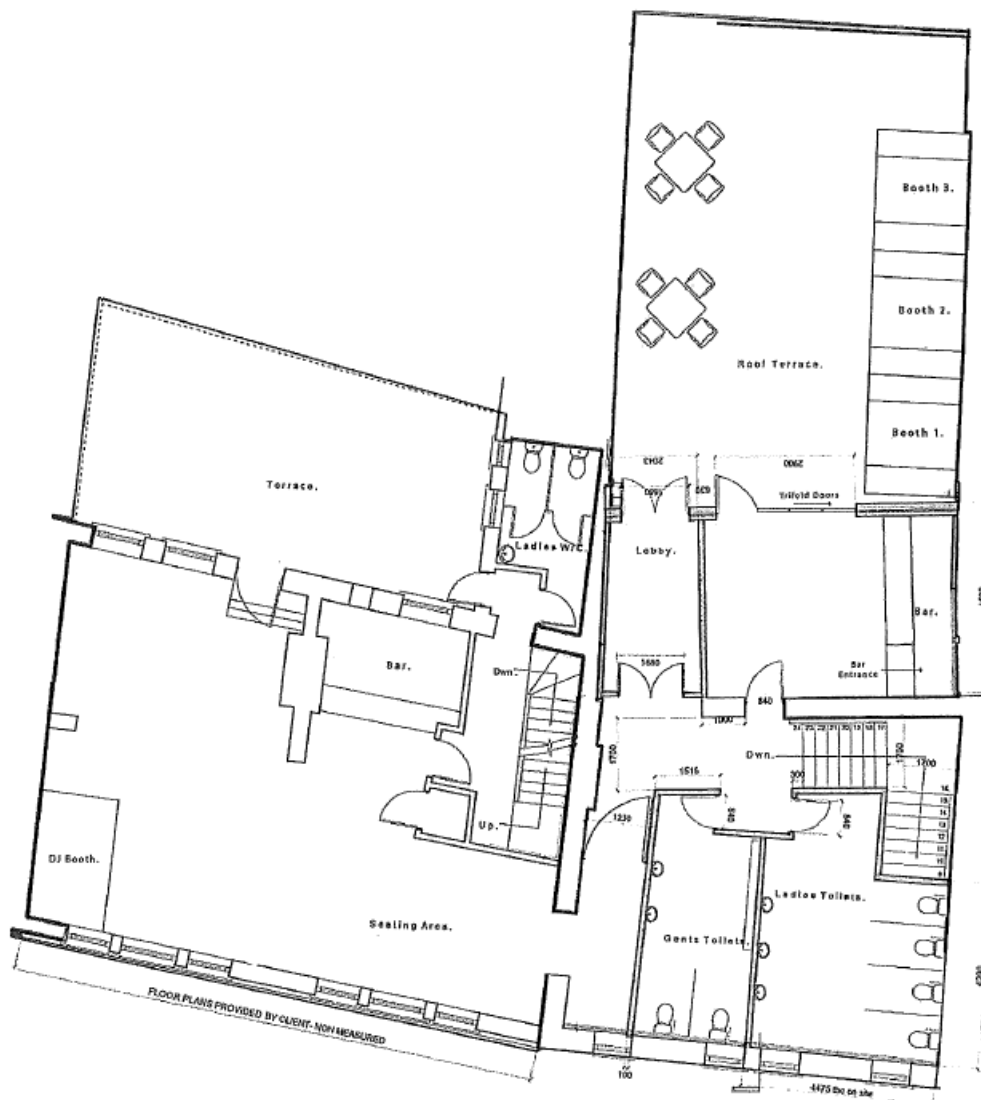
Conditions attached after a hearing by the licensing authority

NIL.

Plans

Please see attached plans (14/00200/LAPV) to include the ground floor and first floor areas of 48-50 Cambrian Road (Kama Lounge) and are accessible from both the ground and first floor levels of 46, Cambrian Road (Courtyard) and therefore form part of this Premises Licence during the permitted hours of this Premises Licence.





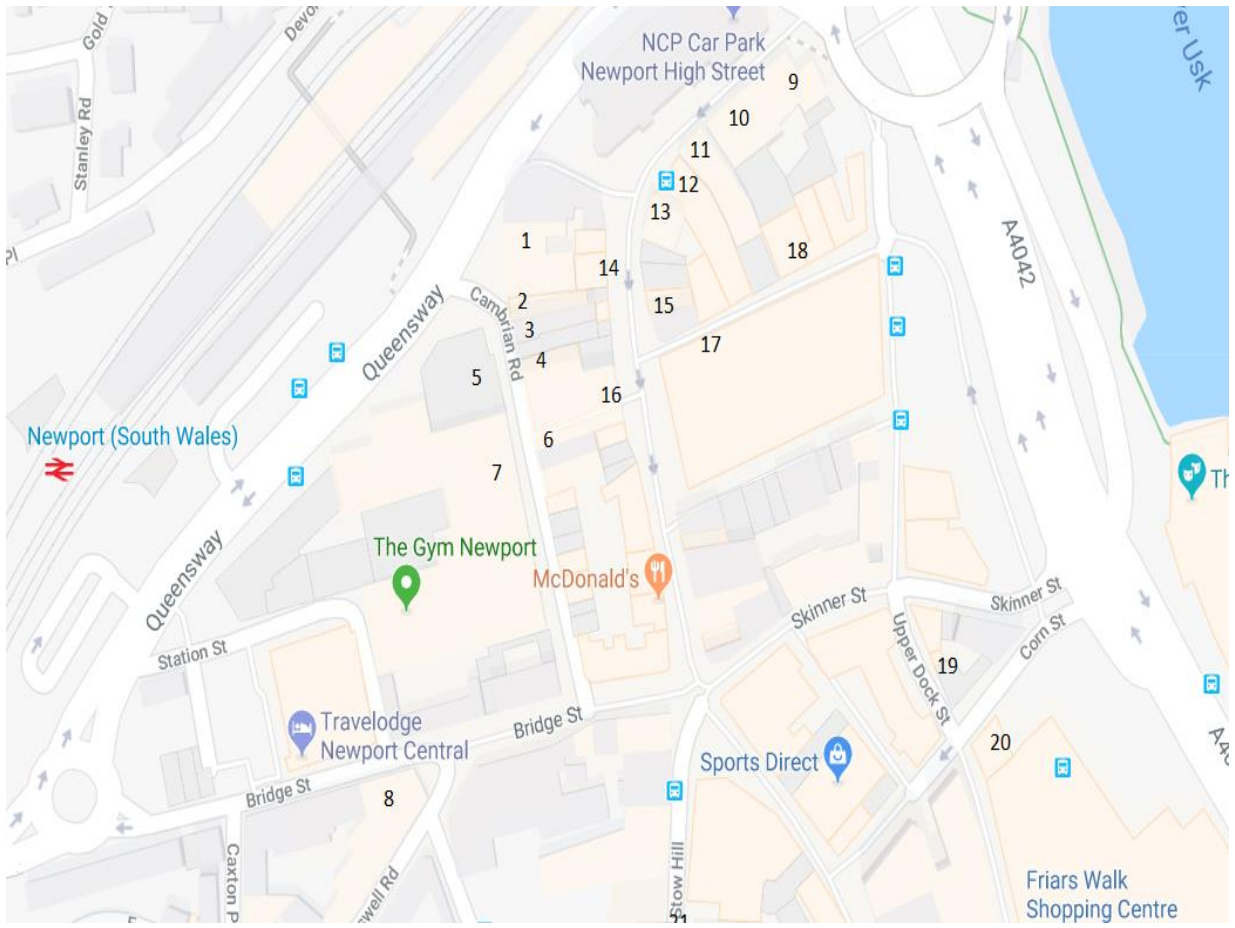
FLOOR PLAN (46).

Appendix F Map & Photos of The Premises



Premises within City Centre Alcohol Hours on Friday & Saturday after 1:59am.

Cambrian Road	Friday	Saturday	Map Reference
Warehouse 54 *			1
Karma Lounge (also known as Blind Tiger) *	24 hours	24 hours	2
The Courtyard *	04:30	05:00	3
Greyhound	06:00	06:00	4
John Wallace Linton(Weatherspoons)	02:00	02:00	5
Rootys*	03:00	03:00	6
Breeze	04:00	05:00	7
Queens Hotel Lloyds No1 (weatherspoons)	03:00	03:00	8
High Street			9
Carpenters	04:00	04:00	10
Mac Anns	03:00	03:00	11
Hot Rocks/ Flimings	04:00	04:00	12
Le Pub	03:00	03:00	13
Slipping Jimmys	02:30	02:30	14
La Bamba	04:00	04:00	15
Hogarths	02:00	02:00	16
Market Street			
Neon Bar	03:00	03:00	17
Meze / np21*	05:00	06:00	18
Upper Dock Street			
Windsor Castle	03:00	03:00	19
Potters	02:00	02:00	20
Stow Hill			
Pen & Wig	02:00	02:00	21



Appendix G The Premises Licence Representations/ Evidence & Risk Assessment.

The risk assessment should be read in conjunction with the premises license 14/00200/LAPV and alongside the interim steps dated 09/05/18.

This Risk Assessment has been produced including the following hazards;

- **Violence**
- **Overcrowding**
- **Crowd management**
- **Emergency evacuation**
- **Slips, trips and falls**
- **Falls from height**
- **Noise**
- **Electrical safety**
- **Needle or stick injuries**
- **Manual handling, impact and laceration injuries**
- **Disabled persons**
- **Using specific equipment**
- **Burns/Acid**

And the following areas;

- **Cloakroom**
- **Foyer**
- **Toilets**

Violence

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Refusing customer entry	Violent confrontation	Door supervisor. Queue supervisor. Customers.	Area covered by CCTV. Friendly attitude used at all times. Only SIA trained security employed. Staff trained to spot potential trouble makers, defuse tense situations. Information sharing with police and other security staff at licensed premises in the area via pubwatch radio.	Medium	Management work in conjunction with door staff.	None
Removing customer from premises	Violent confrontation due to the influence of alcohol Violent Confrontation due to two parties being involved	Door supervisor. Queue supervisor. Customers.	Area covered by CCTV. Friendly attitude used at all times. Only SIA trained security employed. The violence policy is adhered to at all times. Security staff aware of all exits. Customer Monitoring Sheet used during opening hours.	Medium	Take additional care of vulnerable persons (can stay within premises for assistance from ourselves or police)	None

Violence cont.

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Dealing with disagreement between two customers, or groups of customers.	Violent confrontation due to the influence of alcohol. Violent confrontation due to two parties being involved.	Door supervisor.	Area covered by CCTV. Friendly attitude used at all times. Only SIA trained security employed. Staff are vigilant at all times to intervene at earliest opportunity. Hot spots are observed before a situation may arise. The violence policy is adhered to at all times. Customer Monitoring Sheet used during opening hours. Communicate via pubwatch radio.	Low	None	None
Removing a person from an upstairs location	Violent confrontation Leading to an Increased risk of accident because of stairs/steps	Door supervisor Customers	Area covered by CCTV Friendly attitude used at all times Trained SIA security only employed The violence policy is adhered to at all times. Communicate via pubwatch radio.	Medium	Whenever possible use only the main staircase when escorting a customer from the premises	None

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Removing more than one person from the premises.	Violent confrontation due to the influence of alcohol.	Door supervisor	Area covered by CCTV Friendly attitude used at all times. Only trained SIA security employed. Customer Monitoring Sheet used during opening hours. Communicate via pubwatch radio.	Low	None	None
Removing glass from surface.	Violent confrontation due to drink being unfinished.	Glass Collector. Bar Back. Bartender.	Never remove glass if unsure whether drink is finished Always ask customer if glass is finished with	Low	None	None
Searching Customers that enter the premises.	Violent confrontation.	Door supervisor. Queue supervisor.	All customers are searched on entry in a polite way by a member of their own gender using a Metal detection wand. Communicate via pubwatch radio.	Low	A sign in the foyer saying 'consenting to a search is a condition of entry'	None

Violence cont.

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Barriers used outside	Violence with barriers from customer	Door supervisor Queue supervisor	Area covered by CCTV Friendly attitude used at all times At least one door supervisors are within two meters of barriers outside at all times The barriers are an integral part of the queuing system. Communicate via pubwatch radio.	Low	Monitor queues for behaviour. Direct queues and where possible disperse (queue jump).	None
Dealing with customer	Violent confrontation due to impatience at bar	Bartender, Security and Managers	All customers to be acknowledged as soon as they arrive at the bar Customer Monitoring Sheet used during opening hours. Communicate via pubwatch radio.	Low	None	None
Dealing with customer	Violent confrontation due to wrong drink	Bartender, Security and Managers	Drink is replaced straight away with correct drink Customer Monitoring Sheet used during opening hours. Communicate via pubwatch radio.	Low	None	None
Dealing with customer	Violent confrontation due to wrong change	Bartender, Security and Managers	Manager called straight away Money returned after till cashed up or/and CCTV checked. Customer Monitoring Sheet used during opening hours. Communicate via pubwatch radio.	Low	None	None
Dealing with customer	Violent confrontation due to dispute over price	Bartender, Security and Managers	Menus available at all areas of bar Menu displayed behind all bars Customer Monitoring Sheet used during opening hours. Communicate via pubwatch radio.	Low	None	None

Violence cont.

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Moving cash from main bar to cash office upstairs	Violence due to cash being forcibly taken	Manager	The money is carried downstairs in a plain box One doorman is used to flank the manager on the route through the customers When the manager arrives at the office, the door to the cash office is locked behind him until the money is deposited in a safe	Low	None	None
Counting money in the cash office	Violence due to cash being forcibly taken	Manager	The door to the cash office is locked at all times when money is being counted The approach to the cash office is covered by at least two CCTV cameras	Low	A 'peep' hole in the door to check when unlocking the door to leave or let someone in	None

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Dealing with customer	Violent confrontation due to customer being refused a drink	Bartender, Security and Managers	Staff trained to refuse service to drunken persons. Offer customer water free of charge Manager called first, then door supervisor called Friendly and helpful approach used Customer Monitoring Sheet used during opening hours	Low	None	None
Collection of property at cloakroom	Violent confrontation due to lost ticket or lost item	Cloakroom attendant, Security and Managers	Area well lit Area covered by CCTV Cloakroom in good location Easy access to cloakroom Adequate staffing in cloakroom Good method of operation (see Job Description) Doorman located near to cloakroom at all times	Low	None	None at this time

Fire

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Cigarettes being smoked	Burning cigarette left unattended may lead to fire	All	The premises are regulated by the fire authority and checked regularly to ensure standards are maintained. Fire extinguishers are placed at specific points throughout the premises. All fixtures and fittings are fire retardant Ashtrays are emptied constantly by glass collectors and bar tenders Management check in place at time of opening to ensure all fire regulations are in order	Low	None	None
Fire Risk Assessment	No Assessment leading to increased risk	All	A Fire Risk Assessment is undertaken to ensure all areas of risk are covered	N/A	The Fire Risk Assessment to be assessed yearly	N/A

Overcrowding

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Controlling amount of people entering the building	Loss of crowd control due to over-crowding Injuries due to pushing and shoving	All floor staff & customers	Counting in system and counting out system Recording amount of customers every 30 minutes Security supervisors monitoring crowd at all times inside the premises. The premises have been designed such that areas of the building occupied by customers can be view by a member of staff.	Low	Full risk assessment under the fire regulatory reform order 2005.	None

Crowd management

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Managing safety of crowd during peak times	Loss of crowd control	All customers	Ratio of security to customers is a minimum of 1 to 100. Ratio of total staff to customers is minimum of 1 to 20 Counting in system and counting out system. Recording amount of customers every 30 minutes Security supervisors monitoring crowd at all times inside the premises.	Low	Each "special event" will be individually risk assessed accordingly.	None
Controlling customers entering the building	Build up of too many customers	All customers	Counting in system and counting out system. Recording amount of customers every 30 minutes Security supervisors monitoring crowd at all times inside the premises.	Low	If specific venue is at capacity, direct to another NP Club venue to avoid confrontation.	None
Controlling customers queuing outside	Customers may use designated queuing area	All customers	Queuing system used as advised by Local Council All customers queue on pavement supervisor present at all times Area covered by CCTV Area well lit	Low	Door staff monitor queue.	None
Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Customers queuing for cloakroom	Blocking main exit	All customers Spot sweeps	Doorman present at cloakroom at all times to monitor queue. Close the cloakroom for 30 mins to allow queue to die down if required. More attendants are used in the cloakroom at busy periods	Low	None	None
Removing party or parties from the venue	Violence or accidental harm to other customers	All customers	Area covered by CCTV Friendly attitude used at all times Trained SIA security only employed Staff are vigilant at all times to intervene at earliest opportunity Hot spots are observed before a situation may arise The violence policy is adhered to at all times	Low	None	None

Emergency Evacuation

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Evacuating customers and staff from premises	Panic	Mainly customers But also staff	Trained Security Personnel ensure quick evacuation in a friendly but firm manner. Staff are trained to evacuate and meet at a designated point.	Low	None	None

Slips, Trips & Falls

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Walking up or down the steps between floors	Tripping on the step	Customers Glass collectors Spot sweeps	The steps have been designed to be extremely visible and well lit.	Low	Raise the whole floor area so as there is no steps at all	None
Using club facility's	Slipping on a wet floor	All	Mops are located in every bar and wash up area Spot sweeps or glass collectors immediately wipe wet surfaces Careful Wet Floor signs are displayed. If necessary an area is roped off.	Low/Medium	Rubber flooring	None
Using club facility's	Tripping on a glass or bottle	Customers Glass collectors Spot sweeps	Glass collectors and security monitor and pick up any glasses including a glass that may have been dropped	Low	Plastic glasses used where possible	None
Using club facility's	Losing balance and falling over	Customers	All staff are advised to help customers if in need of assistance If customer is in distress a qualified first aid person would be called from security	Low		None
Boxing Machines	Spilling drinks & slipping on a wet floor	All	Warning Sign: "Do not use this machine with drink in hand"	Low		None

Falls from height

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Placing or collecting item from top rail in cloak room	None	Cloakroom attendant	Area well lit with constant lighting	Low	None	None
Changing Disco lights	Fall from step ladder	Maintenance person	Two people are always used to remove a heavy object from the ceiling Both use British Safety step ladders at all times Ladders always in good working order	Low	None	None
Changing bulbs	Fall from step ladder	Maintenance person	British Safety step ladders used at all times Ladder always in good working order	Low	None	None

Noise

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Working Bars	Hearing Damage	Staff	Noise Limiter Ear Plugs Quiet Staff Area	Medium	Noise limiter checks. Speakers located in positions designed to eliminate direct or loud noise to bar area's	None
Glass Collecting Spot Sweeps	Hearing Damage	Staff	Noise Limiter Ear Plugs Compulsory Quiet Staff Area	High	Noise limiter checks. Job Movement to quiet Area's	None
Security	Hearing Damage	Staff	Noise Limiter Ear Plugs available Quiet Staff Area	Medium	Noise limiter checks. Job Movement to quiet Area's	None
DJ	Hearing Damage	Staff	Noise Limiter Ear Plugs Quiet Staff Area Small Monitor Speakers	Medium	Noise limiter checks.	None
Cloak Room Toilettes Glass Wash Cellar Foyer	Hearing Damage	Staff	Noise limiter, ear plugs and a quiet staff area.	Low	Noise limiter checks.	None
Dancing	Hearing Damage	Customers	Noise Limiter Movement between noisier dance area and quieter bar area	Low	Noise limiter checks.	None

Special events/promoters

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
N/A	N/A	None	N/A	N/A	N/A	N/A

Electrical safety

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Changing light bulbs	Electric Shock	Maintenance person	Ensuring power is switched off to any appliance before changing a bulb	Low	None	None
Faulty Plugs	Electric Shock	Maintenance person	Ensuring power is switched off to any appliance before fixing a faulty plug	Low	None	None
Checking electrical appliances for safety hazards	Electric shock	Maintenance person	Safety inspections are carried out on a weekly basis to ensure a high level of safety is secured An electrical expert is called in if a problem found that is anything above the norm.	Low	None	None
P.A.T. Testing	Electric shock	PAT Tester	PAT Testing is carried out annually by a qualified person/company/competent person.	Low	None	None

Needle stick injuries

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Emptying Bins	Laceration or disease	Glass collectors Toilet attendants	Ashtrays are open top with no hidden area's A member of the management or security would be called if a needle was found. Plastic glasses now used for most drinks	Low	None	None

Impact and laceration injuries

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Storing cases of beer in cellar	Cases of beer falling on to a member of staff	Cellar person Bar backs	Cases are stacked against the wall. Cases are never stacked over head height	Low	None	None
Collecting glasses from around bar area	Laceration due to broken glass	Customers Spot sweeps Glass collectors	Most glasses are now made of plastic. Regular glass collection.	Low	None	None

Manual handling

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Lifting cases of bottled drinks	Back problems caused by lifting in an improper manner	Cellar person Bar backs Glass collectors	Follow lifting manual procedure Manual Handling posters displayed in all wash up areas and cellar Staff member never lifts more than one case at a time Areas used when carrying are well lit and have a non slip floor	Low	None	None
Moving kegs in the cellar	Back problems caused by lifting in an improper manner	Cellar person Bar backs	Follow lifting manual procedure Manual Handling posters displayed in all wash up areas and cellar At least two members of staff used to move keg	Low	None	None
Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Lifting trays of dirty or clean glasses	Back problems caused by lifting in an improper manner	Bar backs Glass collectors	Follow lifting manual procedure Manual Handling posters displayed in all wash up areas and cellar Staff member never lifts more than one tray at a time Areas used when carrying are well lit and have a non slip floor	Low	None	None
Lifting trays ice	Back problems caused by lifting in an improper manner	Bar backs Glass collectors	Follow lifting manual procedure Manual Handling posters displayed in all wash up areas and cellar Staff member never lifts more than one tray at a time Areas used when carrying are well lit and have a non slip floor	Low	None	None

Manual handling cont.

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Carrying bags of rubbish	Back problems caused by lifting in an improper manner	Bar backs Glass collectors	Follow lifting manual procedure Manual Handling posters displayed in all wash up areas and cellar Staff member never lifts more than one bag at a time Areas used when carrying are well lit and have a non slip floor	Low	None	None
Moving Lights from or to the ceiling	Back problems caused by lifting in an improper manner	Bar backs Glass collectors	Two members of staff move light The lights are built with two carrying handles Safety steps are used by both members of staff	Low	None	None
Deliveries of drinks	Back problems caused by lifting in an improper manner	Cellar person	Follow lifting manual procedure Manual Handling posters displayed in all wash up areas and cellar	Low	None	None

Area Cloakroom

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Receiving coat in cloakroom	Fall from height if using steps	Cloakroom attendant	BS steps with handle used	Low	None	None
Dispensing coat from cloakroom	Fall from height if using steps	Cloakroom attendant	BS steps with handle used	Low	None	None
Waiting in a queue to collect or dispense item of clothing to cloakroom	Customers becoming impatient	Cloakroom attendant	A security attendant is positioned near the cloakroom to monitor the queue. All door staff equipped with a radio enabling contact to front door security Extra cloakroom attendant are employed at busy times	Low	None	None
Dealing with a customer who has lost a ticket or item	Customers becoming impatient or angry Causing a violent situation	Cloakroom attendant Security personnel	A security attendant is positioned near the cloakroom All door staff are equipped with a radio enabling contact to front door security A duty manager is called to attend Any incidents involving lost property or tickets	Low	None Customers are asked to fill in a form describing lost articles If the customer can describe individual traits, a duty manger can make an executive decision	None

Area Foyer

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Allowing in correct customers	Confrontation due to not being allowed in the premises	Customers Security	Licensed security personnel are employed to enforce house rules. Web site explains house rules. Challenge 25 and ID scanner.	Low	None	None
Customers entering premises	Unruly crowds	Customers Security	A queuing door supervisor is employed to monitor and maintain a safe and orderly queuing system	Low	None	None

Area Toilets

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Using the toilet facility's	Becoming ill in toilet cubicle	Customers	Toilet doors are designed to be easily unlocked from the outside And visible check can be made if necessary	Low	None	None
Using the toilet facility's	Tripping on a wet surface	Customers	Mops are located in the toilets Toilet attendants immediately wipe wet surfaces Careful Wet Floor signs are displayed Good lighting non dimmable	Low	Rubber floor is fitted	None
Using the toilet facility's	A customer could become violent	Toilet attendant	A security attendant is positioned at the lobby immediately outside the toilets Radio enabling contact to front door security	Low	A security attendant be stationed outside the toilets	None

Disabled Persons

Task	Hazard	Persons Affected	Control Measures	Risk Factor	Additional Control Measures	Action Plan
Using the toilet facilities	Small step	Disabled Customers	A toilet is available to use on the ground floor	Low	Assistance available if required	None
Entry and exit to and from premises	None	Disabled Customers	Entry & Exit via Main Door only	Low	None	None
Walking up or down the steps between levels	Tripping on the step	Disabled Customers	Steps have different colour nosing for ease of visibility. Stairwell adequately lit.	Low	None	None
Moving from level to level	Tripping on step	Disabled customer	All facilities will be available on same level	Low	Assistance available if required	None
Drug Searches upon entering premises.	Illegal substances, substance abuse and subsequent consequences.	Customer, staff.	Drug searches undertaken by door staff randomly (or if suspected). Drugs kept in police drug safe and recorded. Monitor people within the premises looking for signs of drug use. Toilets monitored.	Low	Customers suffering serious effects of drug use, assistance is given (provision of water, recovery position if needed) and emergency services informed, will also inform family, friends or next of kin.	